

BOARD OF DIRECTORS MEETING MINUTES

RIVERVIEW CHARTER SCHOOL

MONDAY, JANUARY 12, 2026, 6:00 P.M. RCS CONFERENCE ROOM

Mission: Riverview Charter School’s mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing “learning by doing,” family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Erica Martin, Bridget Norton, Geneva Baxley, David Musselman, Beth Patrick, Miranda Gardner, Christina Gecy, Joe Antinori and Kathy Parks.

Leadership & Staff Present: Jenna Gow, Nan Burvenich, Daniel McKeown, Haley Romeo and Davontae Singleton.

Public present: Starr Hayes.

CALL TO ORDER

Meeting called to order at 6:01 p.m. by Davontae Singleton.

APPROVAL OF AGENDA

December 2025 agenda was approved without objection.

STATEMENT OF COMPLIANCE

The Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets were notified of the meeting and notice was posted to school in January 2026.

PUBLIC COMMENT

Starr Hayes: Congratulated and welcomed new board members and express that the job is incredibly important to each and every current and future RCS student.

BOARD STRUCTURE & ORGANIZATION

- Formal Introductions
 - Mr. Singleton thanked Erica Martin and Kathy Parks for leading a new board member introduction session
- Election of Board Officers
 - Erica Martin nominated and unanimously voted in as Chair (2 abstentions)
 - David Musselman nominated and unanimously voted in as Vice Chair (2 abstentions)
 - Beth Patrick nominated and unanimously voted in as Treasurer (2 abstentions)

- o Bridget Norton nominated and unanimously voted in as Secretary (2 abstentions)
- Selection of Monthly Meetings & Times
 - o All meetings at 6:00 p.m.
 - o February 23, 2026
 - o March 16, 2026
 - o April 20, 2026
 - o May 26, 2026
 - o July 20, 2026
 - o August 17, 2026
 - o September 21, 2026
 - o October 19, 2026
 - o November 16, 2026
 - o December 7, 2026
 - o January 11, 2027
- Selection of Board Retreat: February 23, 2026 4:00 p.m. – 7:00 p.m.
- Annual Conflict of Interest Disclosure Reminder

COMMITTEE ENGAGEMENT

- 2026 Committee Appointments Previously Assigned
 - o Academic
 - Kathy Parks, Bridget Norton, David Musselman, Christina Gecy, Amanda Dudas and Eric Martin
 - o Advancement
 - Geneva Baxley, Kathy Parks, Russ Bennett, David Musselman, Erica Martin, Daniel McKeown and Haley Romeo
 - o Governance
 - Erica Martin, Kathy Parks, Maurice Greeleaf and Kim Dudas
 - o Finance
 - Beth Patrick, Bridget Norton, Joe Antinori and Eric Martin
- Additional Expressed Interest

DIRECTOR'S REPORT

- January 14, 2026 Riverview Parent U second meeting
 - o Co-presented with Ms. Shandi Whitmore and Ms. Nan Burvenich
- RCS participating in MLK Day Parade on January 19, 2026
- RCS Lottery Currently Open
- Enrollment Lottery Outreach: Lobeco Library January 24, 2026
- RCS selected and named an “Allt-star” school as part of National School Choice Week
 - o Students will travel to Columbia to attend National School Choice Rally

- Private donor partnering with RCS to fully fund a tutoring/after school program consistent with the RCS strategic plan
 - Program commences February 3, 2026 and will run through May 7, 2026
 - Tuesday/Thursday from 3:30 p.m. – 5:30 p.m.
 - Program will include snacks and transportation

FINANCE REPORT

- Overview
 - December 2025 Financials show a net positive in monthly and annual revenue less expenses.
 - The South Carolina Department of education has finalized the 45-day PowerSchool WPU recalculation, this resulted in a decrease of 21.5 weighted students, primarily in the Special Education and Pupils in Poverty categories, both of which carry higher funding weights.
 - This recalculation reduces RCS’s FY25-26 total allocation by \$182,656.69.
 - Mr. Singleton and the Board will request and review data to verify the WPU recalculation
 - RCS’s financial outlook remains table due to strong expenditure control, midyear cost efficiencies, and pacing below budget across multiple operational lines.
- Budget Amendment – Fund Balance Usage
 - Mr. Singleton reviewed operational budget requests tied to our strategic plan
 - Technology
 - Integrated Studies and Fine Arts
 - Tutoring (fully funded for Spring 2026)
 - Professional Development
 - Field Studies and Capstone Scholarships
 - Faculty Innovation
 - Marketing and Advertisement
 - Board on Track software will assist in running the RCS Board
 - Bridget Norton made a motion to amend the budget to move \$547,000 from our one-time fund balance to cover the reduction in per pupil revenue and one-time expenses. David Musselman properly seconded the motion. All voted in favor (2 abstentions).

EXECUTIVE SESSION

- Bridget Norton made a motion to go into executive session. Erica Martin properly seconded the motion. All voted in favor.
- Bridget Norton made a motion to resume public session. Kathy Parks properly seconded the motion. All voted in favor.

ADJOURN

No actions from executive session. A motion was made to adjourn the meeting. The motion was properly seconded and followed with unanimous approval. The meeting adjourned at 8:52 p.m. The next board meeting is February 23, 2026 in the RCS Conference Room.