

BOARD OF DIRECTORS MEETING MINUTES

RIVERVIEW CHARTER SCHOOL

MONDAY, NOVEMBER 17, 2025, 6:00 P.M. RCS CONFERENCE ROOM

Mission: Riverview Charter School’s mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing “learning by doing,” family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Erica Martin – Chair, Starr Hayes – Vice Chair, Bridget Norton – Secretary, Geneva Baxley, Carl Alston, Kathy Parks, and David Musselman.

Leadership & Staff Present: Daniel McKoewen, Nan Burvenich, Shandi Whitmore, Haley Romeo and Davontae Singleton.

Public present: Mike Mizzoni (Board on Track)

CALL TO ORDER

Meeting called to order at 6:05 p.m. by Erica Martin.

APPROVAL OF AGENDA

October 2025 agenda and September 2025 minutes were approved without objection.

STATEMENT OF COMPLIANCE

The Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets were notified of the meeting and notice was posted to school in November 2025.

PUBLIC COMMENT

There was no public comment offered.

RCS STUDENT COUNCIL PRESENTATION

Presented the mission and ongoing activities of the council

Requested funding from the Board for campus initiatives

POINTS OF CELEBRATION

The Board and Leadership relayed the following points of celebration:

- Best Charter School in Beaufort County by the Post and Courier
- Boil for Bowls Success
 - Closing in on \$33,000 in total donations before t-shirt sales and online auction

BOARD ON TRACK PRESENTATION

- Access to governance coaches to become a stronger board
- Single source database
- Annual subscription with a built-in discount for Charter Alliance members

FOIA POLICY

- First reading of proposed policy
- Kimberly Dudas presented a proposed policy reviewed by counsel
- Policy and fee schedule would be published on our website
- Kimberly Dudas made a motion to approve this policy on its first reading
 - Bridget Norton properly seconded the motion, all voted in favor

DIRECTOR'S REPORT SUMMARY

- A special thank you to Mr. Ramone Carney and Model the Way for hosting girls and boys foundation groups
- 5th Grade Veterans “Patriotic Pageant” was a success for our veterans
- Rays of Sunshine Boxes in the front and back of the school for family or community members in need
- Special Education Department is working to create meals in a bag for families or community members in need

FINANCE REPORT

- Finance committee needs to make recommendations regarding the application of our investment funds
- Income outlook remains stable based on known revenue streams and pending submissions. No change is recommended to full-year revenue expectations at this time.
- Overall spending trajectory remains on target. Continued monitoring of technology services and supply purchasing will ensure alignment of projections through Q2 and Q3.
- Audit produced a clean opinion

STRATEGIC PLAN/COMMITTEE UPDATES

- Advancement Committee
 - New postcard will go home with all students
 - A letter will also go out regarding advancement and giving
 - Proposal to apply Boil for Bows excess to local food insecurity needs
- Academic Committee
 - Working with strategic planning consultant
- Governance/Nomination Update

- Final voting for board elections is November 24, 2025
- Committee will meet again on November 25, 2025
- December 1, 2025 meeting to appoint three remaining members
- Advisory/Director Support
 - Finalized a timeline with the strategic planning consultant
 - First check-in with Mr. Singleton in the coming month

EXECUTIVE SESSION

- Bridget Norton made a motion to move into executive session. Starr Hayes properly seconded the motion. All voted in favor.
- Bridget Norton made a motion to return to public session. Kathy Parks properly seconded the motion. All voted in favor.

ADJOURN

A motion was made to adjourn the meeting. The motion was properly seconded and followed with unanimous approval. The meeting adjourned at 8:36 p.m. The next board meeting is December 1, 2025 in the RCS Conference Room.