

BOARD OF DIRECTORS MEETING MINUTES

RIVERVIEW CHARTER SCHOOL

MONDAY, OCTOBER 20, 2025, 6:00 P.M. RCS CLASSROOM

Mission: Riverview Charter School’s mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing “learning by doing,” family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Erica Martin – Chair, Starr Hayes – Vice Chair, Bridget Norton – Secretary, Beth Patrick – Treasurer, Geneva Baxley, Carl Alston, Kathy Parks, and David Musselman.

Leadership & Staff Present: Daniel McKoewen, Meghan Pierro, Karen Miller, Haley Romeo and Davontae Singleton.

Public present:

CALL TO ORDER

Meeting called to order at 6:05 p.m. by Erica Martin.

APPROVAL OF AGENDA

October 2025 agenda and September 2025 minutes were approved without objection.

STATEMENT OF COMPLIANCE

The Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets were notified of the meeting and notice was posted to school in October 2025.

PUBLIC COMMENT

There was no public comment offered.

POINTS OF CELEBRATION

The Board and Leadership relayed the following points of celebration:

- Stingray Scramble – Final calculations suggest that we met our fundraising goal with the help of our amazing staff.
- Beaufort Lifestyle have been fantastic stewards of our school to communicate our work.
- RCS staff and family appeared for the Port Royal walk for the St. Helena victims.
 - Student government published a statement
 - Formally invited student council to November 2025 Board meeting
- Empty Bowls and Rise Against Hunger is approaching.

- 5th Grade Play: A Very Patriotic Pageant, November 6, 2025 at 6:00 p.m.
 - Special opportunity to highlight veterans.

DIRECTOR'S REPORT SUMMARY

- Explore Learning Reflex Math Grant received
 - Intervention approach to offset academic needs in math for 4th grade students

FINANCE REPORT

- Reviewed current/year-to-date financials
- Overall YTD expense trajectory remains consistent with the approved budget
- Review the use and investment of our investment account
 - Want a recommendation from finance committee
- Audit results should be in the next few weeks
 - Need to address a policy for use of carryforward funds
- BCSD lease renegotiation in progress

SCHOOL LUNCH INCREASE

- Have not increased overall cost for school lunch for approximately the last five years
- Increased RCS cost meets half of the State's recommended cost increase
- Does not impact students who receive free or reduced lunch
- New pricing would take effect January 2026
- Families with concerns can approach Mr. Singelton or Chef Lisa

Bridget Norton made a motion to approve the proposed school lunch price increase. Starr Hayes seconded the motion. All voted in favor.

GOVERNANCE UPDATE

- Board training and recruitment update
 - Starr Hayes made a motion to adopt a new board member nomination and election process
 - Nominations (self-only) are open between October 21, 2025 through November 7, 2025
 - Voting will take place between November 10, 2-25 through November 24, 2025
 - Special board meeting regarding appointments and board elections December 1, 2025 at 6:00 p.m.
 - Geneva Baxley seconded the motion. All voted in favor.
- Bylaw revision calendar
- Board leadership succession plan

STRATEGIC PLAN/COMMITTEE UPDATES

- Advancement Committee
 - Reviewed collateral materials
 - Updated website revision plan and donor management software
 - We want full participation in Boil for Bowls
 - PTO sponsored the venue, catering and band for the event
 - Book fair raised approximately \$15,000 which goes to our PTO account
- Strategic Plan Rollout
 - October 24, 2025 meeting with faculty regarding strategic plan creation and implementation

ADJOURN

A motion was made to adjourn the meeting. The motion was properly seconded and followed with unanimous approval. The meeting adjourned at 7:37 p.m. The next board meeting is November 17, 2025 in the RCS Conference Room.