

BOARD OF DIRECTORS MEETING MINUTES

RIVERVIEW CHARTER SCHOOL

MONDAY, AUGUST 18, 2025, 6:00 P.M. RCS CONFERENCE ROOM

Mission: Riverview Charter School’s mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing “learning by doing,” family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Erica Martin – Chair, Starr Hayes – Vice Chair, Bridget Norton – Secretary, Beth Patrick – Treasurer, Carl Alston, Kathy Parks, Geneva Baxley and Maurice Greenleaf.

Leadership and Staff Present: Davontae Singleton, Daniel McKoewen, Karen Miller, Nan Burvenich, Shandi Whitmore and Meghan Pierro.

Public Present: Kim Lane (Veris)

CALL TO ORDER

Meeting called to order at 6:00 p.m.

PUBLIC SESSION

- Approval of Agenda
 - Carl Alston moves, Starr Hayes seconds, passed unanimously
- Statement of Compliance with FOIA
- Public Comments – None.

POINT OF CELEBRATION

- Congratulated RCS staff for a successful start to the year
- Excellent in-service week
- Leadership service learning project, community service boxes
- Community-focused, mission-driven is the theme for the 2025-2026 school year
- Awarded the 2025 America’s Healthiest School award
 - Thank you to nurse Byrne and health committee

FINANCE REPORT

Kim Lane from Veris presented July 31, 2025 Report

- Assets around \$4,000,000.
- Variances are because of monthly expenditures like insurance and curriculum renewals. Monthly expense categories are otherwise as budgeted.
- Revenue and expenses in line with expectations for the beginning of the school year
- End of year still had a surplus of funds for 2024-2025 school year

- o We need to wait until finished with audit to confirm surplus to then decide how to allocate
- o Finance committee will bring a recommendation to the Board

Working on the audit, will be some fluctuations in reports until the audit is completed

CONSENT AGENDA

Approval of June meeting minutes,

DIRECTORS REPORT SUMMARY

- New Team Members
- Facilities Update
 - o AC issues repaired in Middle School building
 - o Working through minor issues with Elementary building with BCSD

RCS STRATEGIC PLAN APPROVAL

- Reviewed Strategic SMART goals
 - o Want check-ins with Leaders Helping Leaders as well as RCS Board
 - o Living document as we progress
 - o Upon approval, develop a collateral brochure to inform stakeholders
 - Also dedicated space on website
 - o Board will form a roll-out committee to announce strategic plan
- Bridget Norton made a motion to approve the Vision 2028 Strategic Plan for RCS
 - o Maurice Greenleaf properly seconded the motion
 - o All approved

ONLINE COMMENTS FROM MR. HECKER THANKING THE DIRECTOR AND LEADERSHIP FOR THEIR ROLE IN START OF THE YEAR AND FACILITY CHALLENGES

BOARD COMMITTEE STRUCTURE

- Governance Committee and eliminating Executive Committee
- Academic Committee
- Finance Committee
- Advancement Committee
- Director Support and Evaluation Committee

Bridget Norton made a proper motion to adopt the committee structure. Carl Alston properly seconded the motion. All voted in favor.

APPROVAL FOR RESEARCH STUDY

- Ms. Burvenich presented her Doctoral Dissertation on Utilizing Classroom Communities to Rebuild Adolescent Resilience and how she would like to conduct research in conjunction with RCS.
- Kathy Parks made a motion to approve Ms. Burvenich’s research study. Geneva Baxley properly seconded the motion. All voted in favor

CONSENT AGENDA

- Starr Hayes made a motion to approve the consent agenda. Kathy Parks properly seconded the motion. All voted in favor.

NEXT BOARD MEETING

September 15, 2025

EXECUTIVE SESSION

Bridget Norton made a motion to move into executive session. Starr Hayes properly seconded the motion. All voted in favor.

Bridget Norton made a motion to move out of executive session. Starr Hayes properly seconded the motion. All voted in favor.

PUBLIC SESSION

Geneva Baxley made a motion to approve the bonus for the Director. Starr Hayes properly seconded the motion. All voted in favor.

David Musselman made a motion to appoint the board chair to create and communicate a new compensation structure for the school director. Bridget Norton properly seconded the motion. All voted in favor.

ADJOURN

Bridget Norton made a motion to adjourn at 8:16. Maurice Greeleaf properly seconded the motion. All voted in favor.