

BOARD OF DIRECTORS MEETING MINUTES

RIVERVIEW CHARTER SCHOOL

MONDAY, MAY 19, 2025, 6:00 P.M. RCS CLASSROOM

Mission: Riverview Charter School’s mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing “learning by doing,” family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Erica Martin – Chair, Starr Hayes – Vice Chair, Bridget Norton – Secretary, Beth Patrick – Treasurer, Kim Dudas – Past Chair, Geneva Baxley, Carl Alston, Kathy Parks, and David Musselman.

Leadership & Staff Present: Daniel McKoewen, Jenna Gow, Karen Miller, Haley Romeo and Davontae Singleton.

Public present: Tom Miller, Kim Lane.

CALL TO ORDER

Meeting called to order at 6:05 p.m. by Erica Martin.

APPROVAL OF AGENDA

A motion was made by Kim Dudas to approve the agenda. The motion received a proper second from Kathy Parks and carried unanimously.

PUBLIC SESSION

The Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets were notified of the meeting and notice was posted to school in May 2025.

PUBLIC COMMENT

There was no public comment offered.

POINTS OF CELEBRATION

The Board and Leadership relayed the following points of celebration:

- Portfolio Night
- 4th Grade Field Trip
- Barrier Island
- Washington DC
- Ms. Richie and “I Am” poems

CONSENT AGENDA

- Beth Patrick made a proper motion to approve April 2025 minutes. The motion received a proper second from Starr Hayes and carried unanimously.
- The next Board of Directors Meeting is scheduled for June 14, 2025 at 9:00 p.m. in the RCS conference room.

LEADERS BY BUILDING LEADERS INTRODUCTION

- Tom Miller presented about his company and RCS' strategic plan process

DIRECTOR'S REPORT SUMMARY

- Daniel McKowen discussed the director's report summary in Mr. Singleton's absence including the proposed bonuses.
- Beth Patrick made a motion for a one-time retention bonus as outlined in director's report summary. Bridget Norton properly seconded the motion. After discussion, the motion passed unanimously.
- Beth Patrick made a motion for a one-time COLA bonus as outlined in director's report summary. Bridget Norton properly seconded the motion. After discussion, the motion passed unanimously.
- Beth Patrick reported that the 2024-2025 budget surplus is projected to be available to fund the above-referenced bonuses based on 2024-2025 revenue.

FINANCE REPORT

A presentation was made by our financial partner, Veris. Veris & Director Singleton reviewed the monthly and YTD financial reports. At this time, RCS is on track for its income and spending for this time of year. Comments were made about the current budget surplus of \$132,094.

FIRST BUDGET READ

- Budgeted without projecting increases in revenue/decreases in expenses since some sources do not have final figures.
- Discussed potential salary increase structure for staff. Allowed increase across the board with a lot of variance.
- There is a 2024 projected net operating income of \$200,000
- RSC should receive a refund in the amount of \$492,547 due to a 2020 IRS overpayment
- RCS applied to receive a \$380,517 ERTC. It is unclear if that will be approved.
- Discussed self-funding events and advancement integrating
- Recommendation for operating reserve fund
- Recommendation for strategic plan reserve fund

EXECUTIVE SESSION

Starr Hayes made a motion to go into executive session. Kim Dudas gave a proper second of the motion.

RESUME PUBLIC SESSION

Starr Hayes made a motion to leave executive session. Beth Patrick gave a proper second of the motion.

ADJOURN

A motion was made to adjourn the meeting. The motion was properly seconded and followed with unanimous approval. The meeting adjourned at 8:18