

Board of Directors Meeting Minutes

Riverview Charter School

Monday, August 19, 2024, 6:00 pm, Conference Room

Mission: Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "Learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present:

Board of Directors: Erica Martin – Vice Chair, Chelsi Everhart – Treasurer, Blakely Williams-Secretary, Carl Alston, Maurice Greenleaf, Lauren Kelly, David Musselman, Bridget Norton, Starr Hayes, Jonetta Green

Leadership & Staff Present: Davontae Singleton-Director, Liz O'Brien-Operations Manager, Meghan Pierro, Karen Miller, Jenna Gow, Nan Burvenich

Members of the Public/Staff Present on Zoom: Haley Romeo, Vince Brennan

Call to Order:

E. Martin called the meeting to order at 6:00 p.m.

Approval of the agenda:

A motion was made by Chelsi Everhart to approve the agenda. The motion received a proper second by Starr Hayes. **The motion carried unanimously.**

Public Session

The Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets were notified of the meeting via email before August 19, 2024. Notice was posted to school in August 2024.

PUBLIC COMMENT:

Lucille Nicholson, a student's grandmother, inquired about a cross walk button to safely help walkers arrive on campus.

POINTS OF CELEBRATION:

The Board of Directors welcomed and celebrated Mr. Davontae Singleton's arrival to Riverview Charter School, official July 1, 2024.

Acknowledging the two day school start delay caused by Hurricane Debby, the Board and staff celebrated the successful start to school on Friday, August 9, 2024.

DIRECTOR'S REPORT:

Davontae Singleton briefed the Board of Directors:

- Acknowledged delay in school start date of 8/9/2024 instead of 8/7/2024, related to Hurricane Debby
- Enrollment – all elementary slots filled and acknowledged 26 unfillable slots in Middle School
- SC Ready Spring test scores are embargoed. Leadership is preparing for a Board presentation of the scores in September 2024
- Singleton, working with community agencies, hopes to launch a tutoring plan for students
- This school year, RCS recognizes 9 new hires, all have completed New Hire Orientation and have a buddy system in place to infiltrate them in to the school this year, called the Stingray Support Team
- Updated Policies were provided via email to the Board of Directors in August 2024. Singleton expects more policy updates as it relates to new state law around Title IX
- RCS is now following “The Educators Handbook”, an online platform for behavior management
- RCS adopted a new discipline matrix
- Tidewatch is full with approximately 80 students
- The School experienced a roof leak in the gym during Hurricane Debby and a few problems with the PA system.
- The School will continue with ongoing professional development opportunities, including:
 - BTAM Training
 - Safe School Framework
 - Vector Training
 - Title IX Training

Davontae Singleton concluded his report by stating his goals for the year:

- Establish an Annual Fund and financial goal
- Create a Sports Booster Club
- Audit all policies and procedures
- Provide a culture of safety & security
- Continue and grow community engagement
- Establish his relationship with BCSD

FINANCE REPORT

C. Everhart provided the year end financial report. She reported that lease negotiations are ongoing with Beaufort County School District and implemented a new “Change of Funds” form, requiring approval for all financial variance over \$5,000.

COMMITTEE REPORTS

E. Martin recommended the Board dedicate time in their next meeting for committee updates and reviews. She wants to better understand how committees fit in to the larger strategic plan.

B. Williams asked if we can include time to review the Nominating process for board members.

D. Singleton reported that Executive Committee met in August and that they will meet at least monthly, prior to each board meeting.

CONSENT AGENDA

A motion was made and properly seconded to approve the consent agenda, which included the minutes from June 17, 2024. **The motion passed unanimously.**

A motion was made to enter into Executive Session – pursuant to SC Code Sec. 30-4-70 (A) (1) discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body. Riverview Charter School Director evaluation and ratification of new employment agreement.

The motion was properly seconded and unanimously approved at 7:30 p.m. on Monday, June 17, 2024.

EXECUTIVE SESSION

The Board of Directors resumed regular session at 8:40 p.m. with no further business, the meeting was adjourned.

The next scheduled board meeting is Thursday, August 22, 2024.

ADJOURN: Bridget Norton makes a motion to adjourn the meeting. Starr Hayes seconds the motion. **The motion passes with unanimous approval.** The meeting adjourned at 8:41 p.m.