

Board of Directors Meeting Minutes

Riverview Charter School

Monday, April 22, 2024, 6:00 pm, Conference Room

Mission: Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "Learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present:

Board of Directors: Kim Dudas- Chair, Erica Martin – Vice Chair, Chelsi Everhart-Treasurer, Carl Alston, Lauren Kelly, Bridget Norton, Starr Hayes

Leadership & Staff Present: Liz O'Brien-Interim Director, Jenna Gow, Karen Miller, Nan Burvenich, Lindsay Kave, Hayley Romeo

Members of the Public Present: Christy Steen

Members Present on Zoom: Peyton Frederickson, Starr Hayes, Blakely Williams-Secretary, David Musselman

Call to Order:

Meeting called to order at 6:04 p.m.

Approval of the agenda:

A motion was made by Chelsi Everhart to approve the agenda. The motion received a proper second by Erica Martin and carried unanimously.

Public Session

The Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets notified of the meeting via email on April 21, 2024. Notice was posted to school in April 2024.

Public Comment:

There was no public comment offered.

FINANCE REPORT:

A presentation was made by Treasurer Chelsi Everhart reported a more favorable budget preparation process for the next school year than anticipated in the March 2024 board meeting. The school's attorneys are continuing to work with the Beaufort County School District attorneys to review editing our lease agreement as well as per pupil funding.

SEARCH COMMITTEE UPDATE:

Starr Hayes is serving as the Chair of the Executive Director Search Committee. Chair Dudas reported that five candidates were forwarded from the Search Committee for further review and consideration. As of today, one candidate has withdrawn, leaving four names for consideration. There are interviews scheduled for this week, with the hopes that the remaining four candidates can be scheduled for tours, visits and in person interviews in April. Dudas envisions tours of the campus, parent Q&A sessions and a meet & greet with the entire staff prior to the board interviews with each candidate.

DIRECTORS REPORT: Liz O'Brien announced Ms. Suzi Prekop won the grant for \$2,500 from Hargray awarded for STEM Lab contributions and thanked the team for voting. April 22 is Earth Day and the school celebrated with tree plantings as well as a butterfly garden installation that was organized by Riverview Alumni, now engaged with Beaufort High Key Club.

The school's first Capstone trip is completed. The 5th grade trip to Washington, DC with 64 students was successful.

Academic Testing is planned for May. O'Brien invited the Board of Directors to the Kaleidoscope Arts Festival as well as gave an event postmortem on the Beaufort Twilight Run.

FINANCE COMMITTEE

Chelsi Everhart gave a robust presentation of the FY 2024-20245 budget. Chelsi Everhart made a motion to approve the first reading of the budget, acknowledging the line items that would be finalized in the second reading of the budget. The motion received a proper second by Bridget Norton and carried unanimously.

CONSENT AGENDA

The minutes were not submitted so the Consent Agenda was tabled.

EXECUTIVE SESSION

David Musselman made a motion to enter Executive Session. Erica Martin seconds the motion with unanimous approval.

The next Board Meeting is scheduled for Monday, May 13, 2024 at 6:00 p.m.

ADJOURN: Chelsi Everhart makes a motion to adjourn the meeting. Starr Hayes seconds the motion with unanimous approval. The meeting adjourned at 7:33 pm