

Board of Directors Meeting Minutes

Riverview Charter School

Monday, March 18, 2024, 6:00 pm, Conference Room

Mission: Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "Learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present:

Board of Directors: Erica Martin – Vice Chair, Chelsi Everhart-Treasurer, Blakely Williams-Secretary, Carl Alston, Maurice Greenleaf, Lauren Kelly, David Musselman, Bridget Norton, Starr Hayes

Leadership & Staff Present: Liz O'Brien-Interim Director, Jenna Gow, Karen Miller, Nan Burvenich, Lindsay Kave, Hayley Romeo

Members of the Public Present: Vince Brennan,

Members Present on Zoom: Peyton Frederickson, Starr Hayes

Call to Order:

Meeting called to order at 6:00 p.m.

Approval of the agenda:

A motion was made by Chelsi Everhart to approve the agenda. The motion received a proper second by Carl Alston and carried unanimously.

Public Session

The Vice Chair confirmed the Board is in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets notified of the meeting via email on March 17, 2024. Notice was posted to school in March 2024.

Public Comment:

There was no public comment offered.

FINANCE REPORT:

A presentation was made by Treasurer Chelsi Everhart to discuss the budget preparations for the next school year. Much of this detailed budget work will take place in Finance Committee as the board will need multiple readings of the budget before adopting. The school's attorneys are continuing to work with the Beaufort County School District attorneys to review editing our lease agreement as well as per pupil funding.

SEARCH COMMITTEE UPDATE:

Starr Hayes is serving as the Chair of the Executive Director Search Committee. She reported that we've received interest from 17 candidates and the next Search Committee meeting is planned for March 21, 2024. The other members serving on the Search Committee were announced: Mr. Kevin McGuire, Mrs. Donna Moore, Mrs. Shelby Kolb. The anticipated action item in this upcoming meeting will be narrowing down the list to the top candidates that the Search Committee would recommend to the Board of Directors for interviews and consideration.

DIRECTORS REPORT: Liz O'Brien announced the 2024-2025 Lottery was held February 27, 2024. June 5, 2024 will be the Kindergarten Greetings to welcome the newest Stingrays to campus. School will start back earlier in the fall, beginning August 7, 2024. The 14th annual Beaufort Twilight Run is imminent. Registrations are down by approximately 10% YoY. Riverview held a school wide pep rally outdoors, building school wide community pride for the fundraiser. The book fair was held in March and yielded approximately \$17,000 in sales, while featuring Storyteller Tim Lowery. O'Brien thanked the PTO for their help implementing these helpful events. O'Brien thanked her leadership team for their Core Values Assemblies that recognized 70 outstanding students as well as Beaufort High School's Jr. Scholar banquet that recognized 8 8th graders for their PSAT performance. Ms. Suzi Prekop is applying for a \$2,500 grant from Hargray for STEM Lab contributions, where the RCS community is encouraged to vote to win this grant. O'Brien is actively participating with the Public Chart School Alliance and plans to attend their Leadership Conference in April, while visiting the Capital State House. O'Brien reported that a new RFP is out for auditing services as well as the first day of the new security officer was successful. The implementation of this new safety feature is receiving positive feedback.

FACILITIES COMMITTEE

Lauren Kelly noted that the need for identifying new committee members. She's interested in visioning the whole campus in a five-year plan. She can spearhead this initiative so that the plan can be incorporated into the Board's Strategic Plan.

ADVANCEMENT COMMITTEE

Erica Martin held a committee meeting in March 2024 and the action item is to host a board fundraising event sometime in late summer/early fall.

ACADEMIC COMMITTEE

The board discussed the need to form an Academic Committee and to establish goals and mission for this body. Bridget Norton volunteered to Chair.

CONSENT AGENDA

A motion was made by Lauren Kelly to approve the consent agenda. The motion received a proper second by David Musselman and carried unanimously.

The next Board Meeting is scheduled for Monday, April 22, 2024 at 6:00 p.m.

ADJOURN: Chelsi Everhart makes a motion to adjourn the meeting. Starr Hayes seconds the motion with unanimous approval. The meeting adjourned at 6:43 pm