

**AGENDA FOR BOARD OF DIRECTORS MEETING**

January 23<sup>rd</sup>, 2023, 6:00 p.m.

Riverview Charter School, 81 Savannah Highway, Beaufort, SC 29906

ZOOM MEETING ID: 791 551 1870 Password: 661491

**Mission:** Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Public Comments on **NON-BOARD ACTION ITEMS** or **NON AGENDA ITEMS** will be heard by the board at the beginning of the meeting under **Public Session**. These comments are limited to 3 minutes.

Public comments on **BOARD ACTION ITEMS** will be heard after a motion is made, seconded, and prior to the board starting its discussion. These comments are limited to 1.5 minutes.

**Call to Order ~ 6:00pm**

**PUBLIC SESSION**

APPROVAL OF THE AGENDA	BECHTOLD
STATEMENT OF COMPLIANCE WITH FREEDOM OF INFORMATION ACT	
PUBLIC COMMENTS TO THE BOARD (3 MINUTES PER SPEAKER)	

**FINANCE REPORT**

MONTHLY FINANCIAL STATEMENTS (DECEMBER)	BRENNAN
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**DIRECTORS REPORT**

UPDATE ON SCHOOL OPERATIONS	BECHTOLD
BOARD RETREAT	

**CONSENT AGENDA**

DECEMBER 12 & DECEMBER 19 MINUTES APPROVAL	BECHTOLD
JANUARY 9 MINUTES APPROVAL	

**NEXT BOARD MEETING DATE**

FEBRUARY 20, 2023	BECHTOLD
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**ADJOURN**

**Board of Directors Meeting Minutes  
Riverview Charter School  
January 23, 2023 6:00pm, Riverview Conference Room & Zoom**

**Mission:** *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.* - Read by Reece Bertholf

**Members Present:**

Carl Alston, Vincent Brennan, Leigh Copeland, Kimberly Dudas, Chelsi Everhart, Maurice Greenleaf, Lauren Kelly, Brandon Major (Zoom) Erica Martin, Bridget Norton

**Leadership & Staff Present:** Rob Bechtold, Erica Freeman, Jenna Gow, Lindsay Kave, Karen Miller, Liz O'Brien, Nikole Sullivan

**Call to Order**

- Meeting called to order at 6:02 p.m. by Vice Chairwoman Kimberly Dudas
- Approval of the agenda. Vince Brennan moves to approve the agenda. Carl Alston seconds the motion. Unanimous approval of the agenda.

**Public Session**

We are in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets notified of the meeting via email on January, 19, 2022. Notice posted to school on January 19, 2022.

**Public Comment: None**

**Finance Report: Vince Brennan**

- **RCS Finance Operations Overview – See Attached**
- **Monthly Financial Reports - See attached**

**Director's Report: Robert Bechtold**

Director's Report:

- 705 students in attendance. All seats are filled.
  - No staffing shortfalls.
  - Enrollment
    - 328 Total
    - 149 K
    - 33 1st
    - 25 2nd
    - 19 3rd
    - 30 4th
    - 25 5th
    - 37 6th
- Cycle 1 Update - Jenna Gow

- Barrier Island 2<sup>nd</sup> grade capstone trip has 70 of 80 students signed up. Cycle and ADEPT observations are ongoing. Kindergarten are touring RCS and learning about communities.
- Cycle 2 Update - Karen Miller
  - RCS Band is partners with Battery Creek High School's Band and has created some great learning opportunities. RCS has the largest middle school band in the district. Celebrating a successful K-5th grade Winter Dance, thanks to support of PTO. Lots of upcoming performances and STEM projects ongoing. There is a new ambassador program with students from 2nd, 5th and 8th grades to help with student open houses.
- Cycle 3 Update - Erica Freeman.
  - Costa Rica capstone trip preparations underway. 41 students out of 70 are signed up. and ongoing fundraising opportunities. 7<sup>th</sup> and 8<sup>th</sup> graders from National Junior HONor Society and Student Council will be attending school choice week in Columbia this week.
- Operations Comments - Liz
  - New playground installed and in-use. Was funded through the 2017 BCSD referendum dollars.
  - Rest of money from the referendum will go toward security and safety upgrades this summer including new FCC-licensed radio system that can be accessed by emergency responders if needed; shatter-resistant glass; rewiring of building speakers and announcement systems; and hands-free wearable emergency alerts for teachers.
  - Working to finalize and install new monument sign by end of school year.
- Communications and Development - Nikole
  - Wednesday morning tours now feature student ambassadors.
  - Emphasis on being out in the community including presenting to the Lowcountry Rotary and participating in the MLK parade. Also assisted with the Oyster Boogie 5K and had an information booth about the school and BTR while collecting funds from parking lots.
  - 45 families have attended open houses. out of the 80+ who have signed up. All will be followed up with.
  - Strategic planning initiatives under way.
- Athletics
  - Basketball
    - Girls 8-1
    - Boys 3-6
    - Last Home Games 1/23, 1/26
  - Sporting Clays

- Next Tournament 2/18 in Clinton
  - Soccer spooling up
  - Baseball/Softball Equipment
    - Conditioning underway
    - Bullpens are in place on the practice field
  - Golf - Home Course is Legends on Parris Island
  - All coaching spots are filled
- ⅔ of our middle school has signed up for athletics
- Tidewatch/Grant Coordinator/Event Manager
  - Total enrolled: 96 After School, 56 Morning Care
  - Still recruiting for Tidewatch Staff
- BTR
  - 318 Runners registered to run
  - \$63,725 in committed sponsorship, \$27,500 paid to date
- Music Department
  - 3-5th grade chorus - First performance March 9th
  - 7 Students selected for BCSD's honor choir
- Tech
  - Planning for an additional tech teacher to fully complement the team (one per cycle).li
  - Working comprehensive curriculum in partnership with Beaufort Digital Corridor
- Nurses Office
  - Partnered with Lions Club for vision screenings tomorrow
  - Blood Drive on the 26th
  - Nurse Byrne now certified CPR instructor

### **Consent Agenda: Dudas**

December and January minutes included. Motion to approve by Lauren Kelly and seconded by Vincent Brennan. Unanimous approval.

### **Next Board Meeting**

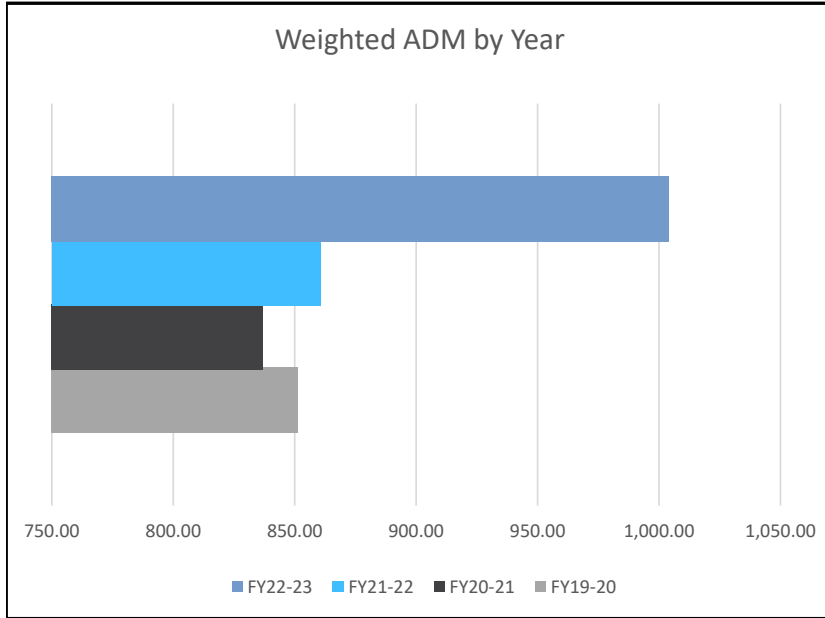
February 20, 2023 6:00p

### **Adjourn**

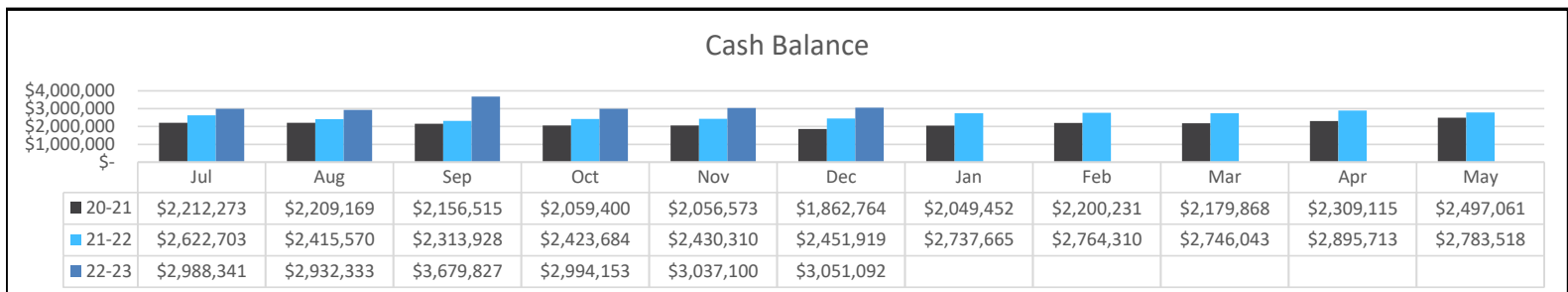
Lauren Kelly makes a motion to adjourn the meeting. Kimberly Dudas seconds the motion with unanimous approval. Meeting adjourned at 7:13p.

Balance Sheet	Dec 31, 22	Nov 30, 22	Dec 31, 21
Cash	\$ 3,051,092	\$ 3,037,100	\$ 2,451,919
Accounts Receivable	25,190	22,507	21,898
Other Current Assest	206,440	205,868	114,792
Other Assets	10,000	10,000	10,000
Accounts Payable	25,429	84,373	41,375
Credit Cards	13,212	19,699	2,751
Other Current Liabilities	198,737	199,572	148,698
Net Position/Fund Balance	\$ 3,055,343	\$ 2,971,830	\$ 2,405,783

Statement of Revenue & Expenditures	Current Month	Prior Month	YTD
Total Revenue	\$ 1,189,972	\$ 913,456	\$ 5,696,695
Expenses			
Personnel	695,293	671,740	3,852,310
Contracted Services	50,401	36,103	216,642
Supplies	22,162	70,187	358,955
Facilities	65,485	74,452	466,886
Other Expenses	6,349	7,925	31,776
Pupil Act	26,585	26,074	88,522
After School Care - Tidewatch	15,337	14,401	73,464
Total Expenses	881,612	900,882	5,088,555
Other Expenses	224,845	4,795	249,468
Net Income	\$ 83,513	\$ 7,779	\$ 358,671



Budget to Actual	Actual	Annual Budget	% of Budget
<b>Revenue</b>			
Local Funding	\$ 230,633	\$ 715,000	32%
Base Funding	4,924,636	9,839,238	50%
State Funding	209,330	200,720	104%
Federal Funding	332,096	298,000	111%
Total Revenue	5,696,695	11,052,958	52%
<b>Expenses</b>			
Personnel	3,852,310	7,464,672	52%
Contracted Services	216,642	446,300	49%
Supplies	358,955	524,500	68%
Facilities	466,886	988,500	47%
Other Expenses	31,776	57,300	55%
Pupil Activities	88,522	200,000	44%
After School Care - Tidewatch	73,464	206,572	36%
Other Expenses	249,468	515,000	48%
Net Income	\$ 358,671	\$ 650,114	



Riverview Charter School  
Balance Sheet  
As of December 31, 2022

	<u>Dec 31, 22</u>	<u>Nov 30, 22</u>	<u>\$ Change</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10103 · OP-BB&T OP 5945	3,051,060	3,037,068	13,992
10400 · Petty Cash	32	32	0
Total Checking/Savings	<u>3,051,092</u>	<u>3,037,100</u>	<u>13,992</u>
Accounts Receivable			
11100 · A/R - SandBox	4,923	4,623	300
11110 · A/R - Wordware	25,829	23,446	2,383
11150 · Doubtful accounts allowance	(5,562)	(5,562)	0
Total Accounts Receivable	<u>25,190</u>	<u>22,507</u>	<u>2,683</u>
Other Current Assets			
13300 · Other Receivables	1,516	1,516	0
14050 · Prepaid Expense	64,009	82,154	(18,145)
14110 · Due from other Gov. Units	95,502	76,785	18,717
14600 · Deposits	45,413	45,413	0
Total Other Current Assets	<u>206,440</u>	<u>205,868</u>	<u>572</u>
Total Current Assets	<u>3,282,722</u>	<u>3,265,475</u>	<u>17,247</u>
Other Assets			
18700 · Security Deposits Asset	10,000	10,000	0
Total Other Assets	<u>10,000</u>	<u>10,000</u>	<u>0</u>
<b>TOTAL ASSETS</b>	<u><u>3,292,722</u></u>	<u><u>3,275,475</u></u>	<u><u>17,247</u></u>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	25,429	84,373	(58,944)
Total Accounts Payable	<u>25,429</u>	<u>84,373</u>	<u>(58,944)</u>
Credit Cards			
22000 · BB&T CC 9976	9,184	18,118	(8,934)
22001 · Credit Card - AMEX 81000	4,028	1,581	2,447
Total Credit Cards	<u>13,212</u>	<u>19,699</u>	<u>(6,487)</u>
Other Current Liabilities			
20010 · Due to State	4,556	4,556	0
24300 · Retirement Liability			
24305 · Retirement Liability SCRS	149,838	148,590	1,248
24315 · Voya Retirement Liability	558	558	0
24316 · TIAA CREF Retirement Liability	1,041	1,041	0
24317 · Mass Mutual Retirement Liab	0	1,223	(1,223)
24318 · Valic Retirement Liability	0	480	(480)
Total 24300 · Retirement Liability	<u>151,437</u>	<u>151,892</u>	<u>(455)</u>
25000 · Deferred Revenue	32,572	32,572	0
26001 · Prepaid Student Fees-Wordware	10,172	10,552	(380)
Total Other Current Liabilities	<u>198,737</u>	<u>199,572</u>	<u>(835)</u>
Total Current Liabilities	<u>237,378</u>	<u>303,644</u>	<u>(66,266)</u>
Total Liabilities	<u>237,378</u>	<u>303,644</u>	<u>(66,266)</u>
Equity			
32000 · General Fund Balance	2,605,521	2,605,521	0
33000 · Food Service Fund Balance	91,151	91,151	0
Net Income	358,671	275,158	83,513
Total Equity	<u>3,055,343</u>	<u>2,971,830</u>	<u>83,513</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>3,292,722</u></u>	<u><u>3,275,475</u></u>	<u><u>17,247</u></u>

Riverview Charter School  
Statement of Revenue & Expenditures  
For the Month and Year to Date then Ended

	Dec 22	Jul - Dec 22
Ordinary Income/Expense		
Income		
1000 · Local Funding		
1600 · Food Service	12,630	62,387
1792 · Enrichment Programs	20	3,453
1793 · Tidewatch After School	15,221	69,965
1796 · Athletics	40	40,529
1920 · Contributions & Donations	50	632
1921 · Twilight Run	8,311	9,825
1925 · WordWare Income (Not Lunch)	7,939	39,743
1930 · Sandbox Income	300	310
1999 · Revenue from Other Local Source	1,953	3,789
Total 1000 · Local Funding	46,464	230,633
3000 · Base Funding		
3313 · EL-EFA Elementary	820,773	4,924,636
Total 3000 · Base Funding	820,773	4,924,636
3001 · State Funding		
3127 · Student Health and Fitness	1,951	3,902
3135 · Reading Coaches	17,920	17,920
3136 · Student Health and Fitness-Nurs	4,382	12,419
3503 · State Aid to Classrooms	46,032	92,065
3518 · Formative Assessments	692	1,384
3526 · Science Kit Refurbishment	4,300	8,600
3532 · National Board Certification	10,000	20,000
3577 · Teacher Supplies	0	19,800
3595 · EEDA Supplies and materials	212	427
3993 · PEBA on Behalf	0	32,813
Total 3001 · State Funding	85,489	209,330
4000 · Federal Funding		
4510 · IDEA	143,610	143,610
4810 · USDA Reimbursement	18,717	95,502
4820 · USDA SCA Funding	0	18,065
4974 · ESSER III	32,819	32,819
4977 · ESSER	36,100	36,100
4999 · DHEC Nurse Grant	6,000	6,000
Total 4000 · Federal Funding	237,246	332,096
Total Income	1,189,972	5,696,695
Gross Profit	1,189,972	5,696,695
Expense		
100-000 · Personnel		
100-100 · Personnel-Instructional		
100-101 · Salary	354,526	1,996,822
100-102 · Health Benefits	42,663	251,903
100-103 · Taxes	40,201	168,113
100-104 · Retirement	82,520	468,206
Total 100-100 · Personnel-Instructional	519,910	2,885,044
100-200 · Personnel-Support		
100-201 · Salary	123,898	700,421
100-202 · Health Benefits	7,731	46,637
100-203 · Taxes	14,208	59,977
100-204 · Retirement	29,546	160,231
Total 100-200 · Personnel-Support	175,383	967,266
Total 100-000 · Personnel	695,293	3,852,310
300-000 · Contracted Services		
113-311 · Elementary-Instructional Svcs	2,697	8,102
127-311 · Learning Dis-Instruc Svcs	0	3,206
231-318 · Board-Audit Services	5,000	14,625
231-319 · Board-Legal Services	960	5,331
233-315 · Contracted Admin Services	61	10,081
233-321 · Administrative-Copier Expense	236	17,624
252-315 · Fiscal Services	4,442	26,428
255-331 · Student Transportation	10,643	42,570
256-391 · Food Servi- Technology Services	271	1,314
256-399 · Food Service - Misc Services	42	83
258-329 · Building Security System	1,789	6,747
263-350 · Marketing & Advertising	17,546	26,767
266-323 · Technology Repairs	1,406	2,050
266-340 · Technology Services (E-Rate)	29	1,340
266-345 · Tech Services (Non-ERate)	3,551	21,138
266-346 · Tech Equipment (Non-Erate)	0	11,597
300-001 · Professional Development	1,728	17,639
Total 300-000 · Contracted Services	50,401	216,642

	Dec 22	Jul - Dec 22
400-000 · Supplies		
110-410 · Instructional Supplies & Equip	4,035	109,133
110-540 · Capitalized Items	0	21,756
120-410 · Exceptional Supplies & Equip	253	1,030
212-410 · Guidance Supplies	14	425
213-410 · Health Supplies	53	391
231-413 · Twilight Run Supplies	483	3,500
233-410 · Administrative-Office Supplies	3,581	13,630
233-446 · Admin-Office Software&Supplies	0	32,390
256-410 · Kitchen Supplies	1,908	14,534
256-460 · Food Purchases	10,726	72,908
266-410 · Technology Supplies	743	8,423
266-445 · Technology - computers	200	74,864
690-699 · Sales and Use Tax	166	5,971
Total 400-000 · Supplies	<u>22,162</u>	<u>358,955</u>
500-000 · Facilities		
254-321 · Operations-Water&Sewer Srvc	0	2,698
254-322 · Operations-Cleaning Srvc	0	57,043
254-323 · Operat-Repairs&Maintenance Srvc	0	25,099
254-324 · Operations-Property Ins	106	951
254-325 · Operations-Facility Rent/Lease	49,250	295,500
254-326 · Pest Control	515	1,030
254-329 · Operations-Trash Srvc	29	5,536
254-340 · Operations-Telephone	595	3,682
254-410 · Operations-Supplies	4,495	15,556
254-470 · Operations-(Electric, Gas, Oil)	10,495	59,326
258-540 · Security System	0	465
Total 500-000 · Facilities	<u>65,485</u>	<u>466,886</u>
600-000 · Other Expenses		
231-640 · Board-Membership Dues&Fees	0	3,510
231-645 · Board-Activities Fund	0	2,239
231-650 · Board-Liability Insurance	3,223	19,341
252-690 · Fiscal Services-Bank Fees	3,126	6,686
Total 600-000 · Other Expenses	<u>6,349</u>	<u>31,776</u>
700-000 · Pupil Activities		
149-311 · Spec Prog-Enrichment Programs	0	465
190-410 · Pupil Activities Supplies	0	1,750
190-661 · Field Trips	23,763	36,328
190-662 · Service-Learning (Empty Bowls)	0	25,758
190-663 · Student Celebrations	0	126
271-130 · Athletic Stipends	0	13,367
271-399 · Athletics Programs	2,822	10,728
Total 700-000 · Pupil Activities	<u>26,585</u>	<u>88,522</u>
800-000 · After School Care - Tidewatch		
175-110 · AfterSchool Care-Sal Tidewatch	6,821	33,780
175-210 · Afterschool-Grp Health&Life Ins	821	4,926
175-220 · Afterschool-Employee Retirement	1,477	7,527
175-230 · Afterschool Car-Social Security	1,035	2,945
175-260 · Afterschool-Unemployment Comp T	37	74
175-270 · Afterschool-Worker's Comp Ta	15	88
175-310 · ContrTidewatch for Salary Staff	3,380	15,205
175-311 · Contracted Tidewatch Services	0	200
175-320 · Tidewatch Professional Dev	0	395
175-325 · Tidewatch Tech Services	460	2,184
175-373 · Afterschool -Tidewatch Tuition	896	3,365
175-410 · Afterschool-Tidewatch Supplies	199	1,480
175-460 · Afterschool-Food Supplies	196	1,295
Total 800-000 · After School Care - Tidewatch	<u>15,337</u>	<u>73,464</u>
Total Expense	<u>881,612</u>	<u>5,088,555</u>
Net Ordinary Income	308,360	608,140
Other Income/Expense		
Other Expense		
850-000 · Reserve Account Expenses		
100-130 · Staff Bonus / Stipend	224,250	224,250
100-410 · Furniture (Classroom - VS)	0	19,447
100-412 · Furniture (IKEA)	0	1,969
200-413 · Technology - New Bldg	595	3,802
Total 850-000 · Reserve Account Expenses	<u>224,845</u>	<u>249,468</u>
Total Other Expense	<u>224,845</u>	<u>249,468</u>
Net Other Income	<u>(224,845)</u>	<u>(249,468)</u>
Net Income	<u>83,513</u>	<u>358,671</u>



Riverview Charter School  
Profit & Loss Budget Performance  
For the Month and Year to Date Ended

	Dec 22	Budget	Jul - Dec 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
1000 · Local Funding					
1600 · Food Service	12,630	14,500	62,387	72,500	145,000
1740 · Student Fees	0	400	0	1,150	5,000
1790 · Other Pupil Activity	0	2,083	0	12,500	25,000
1792 · Enrichment Programs	20	0	3,453	10,000	20,000
1793 · Tidewatch After School	15,221	20,000	69,965	80,000	200,000
1795 · Field Trip Revenue	0	10,000	0	20,000	90,000
1796 · Athletics	40	0	40,529	10,000	10,000
1920 · Contributions & Donations	50	0	632	10,200	50,000
1921 · Twilight Run	8,311	10,000	9,825	60,200	120,000
1925 · WordWare Income (Not Lunch)	7,939	0	39,743	0	0
1930 · Sandbox Income	300	0	310	0	0
1999 · Revenue from Other Local Source	1,953	2,000	3,789	3,100	50,000
Total 1000 · Local Funding	46,464	58,983	230,633	279,650	715,000
3000 · Base Funding					
3313 · EL-EFA Elementary	820,773	819,937	4,924,636	4,919,619	9,839,238
Total 3000 · Base Funding	820,773	819,937	4,924,636	4,919,619	9,839,238
3001 · State Funding					
3127 · Student Health and Fitness	1,951	1,875	3,902	3,750	7,500
3135 · Reading Coaches	17,920	0	17,920	0	0
3136 · Student Health and Fitness-Nurs	4,382	5,500	12,419	11,000	22,000
3503 · State Aid to Classrooms	46,032	0	92,065	0	0
3518 · Formative Assessments	692	930	1,384	1,860	3,720
3526 · Science Kit Refurbishment	4,300	1,125	8,600	2,250	4,500
3532 · National Board Certification	10,000	10,625	20,000	21,250	42,500
3538 · At-Risk	0	12,000	0	24,000	48,000
3577 · Teacher Supplies	0	0	19,800	16,500	16,500
3595 · EEDA Supplies and materials	212	300	427	400	1,000
3597 · Aid to Districts	0	3,000	0	6,000	25,000
3993 · PEBA on Behalf	0	0	32,813	30,000	30,000
Total 3001 · State Funding	85,489	35,355	209,330	117,010	200,720
4000 · Federal Funding					
4510 · IDEA	143,610	160,000	143,610	160,000	160,000
4810 · USDA Reimbursement	18,717	13,800	95,502	69,000	138,000
4820 · USDA SCA Funding	0	0	18,065	0	0
4974 · ESSER III	32,819	0	32,819	0	0
4977 · ESSER	36,100	0	36,100	0	0
4999 · DHEC Nurse Grant	6,000	0	6,000	0	0
Total 4000 · Federal Funding	237,246	173,800	332,096	229,000	298,000
Total Income	1,189,972	1,088,075	5,696,695	5,545,279	11,052,958
Gross Profit	1,189,972	1,088,075	5,696,695	5,545,279	11,052,958
Expense					
100-000 · Personnel					
100-100 · Personnel-Instructional					
100-101 · Salary	354,526	323,324	1,996,822	1,939,941	3,879,882
100-102 · Health Benefits	42,663	47,006	251,903	282,038	564,075
100-103 · Taxes	40,201	27,871	168,113	167,223	334,446
100-104 · Retirement	82,520	72,942	468,206	437,651	875,301
Total 100-100 · Personnel-Instructional	519,910	471,143	2,885,044	2,826,853	5,653,704
100-200 · Personnel-Support					
100-201 · Salary	123,898	106,042	700,421	636,251	1,272,502
100-202 · Health Benefits	7,731	11,808	46,637	70,850	141,700
100-203 · Taxes	14,208	9,141	59,977	54,845	109,690
100-204 · Retirement	29,546	23,923	160,231	143,538	287,076
Total 100-200 · Personnel-Support	175,383	150,914	967,266	905,484	1,810,968
Total 100-000 · Personnel	695,293	622,057	3,852,310	3,732,337	7,464,672
300-000 · Contracted Services					
113-311 · Elementary-Instructional Svcs	2,697	2,083	8,102	12,500	25,000
127-311 · Learning Dis-Instruc Svcs	0	1,000	3,206	6,000	12,000
214-313 · Psychological Services	0	1,667	0	5,000	10,000
215-313 · Exceptional Svcs - SP, HEAR, OT	0	833	0	2,500	5,000
231-318 · Board-Audit Services	5,000	0	14,625	6,000	12,000
231-319 · Board-Legal Services	960	0	5,331	10,000	25,000
233-315 · Contracted Admin Services	61	1,000	10,081	6,000	10,000

	Dec 22	Budget	Jul - Dec 22	YTD Budget	Annual Budget
233-321 · Administrative-Copier Expense	236	2,917	17,624	17,500	35,000
252-315 · Fiscal Services	4,442	4,583	26,428	27,500	55,000
255-331 · Student Transportation	10,643	0	42,570	25,000	80,000
256-320 · Food Ser Professional Develop	0	500	0	1,250	3,000
256-391 · Food Servi- Technology Services	271	208	1,314	1,250	2,500
256-399 · Food Service - Misc Services	42	0	83	0	0
258-329 · Building Security System	1,789	0	6,747	4,250	8,500
263-350 · Marketing & Advertising	17,546	1,625	26,767	9,750	19,500
266-323 · Technology Repairs	1,406	583	2,050	3,500	7,000
266-340 · Technology Services (E-Rate)	29	1,000	1,340	3,000	3,600
266-345 · Tech Services (Non-ERate)	3,551	2,917	21,138	17,500	35,000
266-346 · Tech Equipment (Non-Erate)	0	2,750	11,597	21,250	33,000
266-347 · Tech Equipment (E-Rate)	0	1,267	0	7,600	15,200
300-001 · Professional Development	1,728	5,167	17,639	24,033	50,000
Total 300-000 · Contracted Services	50,401	30,100	216,642	211,383	446,300
400-000 · Supplies					
110-410 · Instructional Supplies & Equip	4,035	0	109,133	120,000	120,000
110-540 · Capitalized Items	0	4,083	21,756	20,833	25,000
120-410 · Exceptional Supplies & Equip	253	833	1,030	5,000	10,000
212-410 · Guidance Supplies	14	208	425	1,250	2,500
213-410 · Health Supplies	53	250	391	1,500	3,000
231-410 · Board-Supplies	0	208	0	1,250	2,500
231-413 · Twilight Run Supplies	483	400	3,500	1,400	60,000
233-410 · Administrative-Office Supplies	3,581	2,083	13,630	12,500	25,000
233-446 · Admin-Office Software&Supplies	0	3,750	32,390	37,500	45,000
256-410 · Kitchen Supplies	1,908	2,083	14,534	12,500	25,000
256-460 · Food Purchases	10,726	10,000	72,908	70,000	120,000
266-410 · Technology Supplies	743	0	8,423	3,500	3,500
266-445 · Technology - computers	200	0	74,864	70,000	80,000
690-699 · Sales and Use Tax	166	250	5,971	1,500	3,000
Total 400-000 · Supplies	22,162	24,148	358,955	358,733	524,500
500-000 · Facilities					
254-321 · Operations-Water&Sewer Srvc	0	833	2,698	5,000	10,000
254-322 · Operations-Cleaning Srvc	0	17,500	57,043	87,500	210,000
254-323 · Operat-Repairs&Maintenance Srvc	0	2,500	25,099	22,500	30,000
254-324 · Operations-Property Ins	106	542	951	3,250	6,500
254-325 · Operations-Facility Rent/Lease	49,250	49,250	295,500	295,500	591,000
254-326 · Pest Control	515	333	1,030	2,000	4,000
254-329 · Operations-Trash Srvc	29	1,000	5,536	6,000	12,000
254-340 · Operations-Telephone	595	667	3,682	4,000	8,000
254-410 · Operations-Supplies	4,495	167	15,556	1,000	2,000
254-470 · Operations-(Electric, Gas, Oil)	10,495	9,583	59,326	57,500	115,000
258-540 · Security System	0	0	465	0	0
Total 500-000 · Facilities	65,485	82,375	466,886	484,250	988,500
600-000 · Other Expenses					
231-640 · Board-Membership Dues&Fees	0	708	3,510	4,250	8,500
231-645 · Board-Activities Fund	0	208	2,239	1,250	2,500
231-650 · Board-Liability Insurance	3,223	2,500	19,341	15,000	30,000
252-690 · Fiscal Services-Bank Fees	3,126	1,333	6,686	8,000	16,000
255-650 · Student Tran-Vehicle Liabil Ins	0	25	0	150	300
Total 600-000 · Other Expenses	6,349	4,774	31,776	28,650	57,300
700-000 · Pupil Activities					
149-311 · Spec Prog-Enrichment Programs	0	0	465	0	0
190-410 · Pupil Activities Supplies	0	0	1,750	0	0
190-661 · Field Trips	23,763	25,000	36,328	28,000	110,000
190-662 · Service-Learning (Empty Bowls)	0	0	25,758	25,000	25,000
190-663 · Student Celebrations	0	417	126	2,500	5,000
271-130 · Athletic Stipends	0	0	13,367	15,000	50,000
271-399 · Athletics Programs	2,822	5,000	10,728	10,000	10,000
Total 700-000 · Pupil Activities	26,585	30,417	88,522	80,500	200,000
800-000 · After School Care - Tidewatch					
175-110 · AfterSchool Care-Sal Tidewatch	6,821	10,917	33,780	50,500	95,000
175-210 · Afterschool-Grp Health&Life Ins	821	833	4,926	5,000	10,000
175-220 · Afterschool-Employee Retirement	1,477	2,786	7,527	10,716	21,432
175-230 · Afterschool Car-Social Security	1,035	574	2,945	3,443	6,885
175-260 · Afterschool-Unemployment Comp T	37	43	74	252	504

	<u>Dec 22</u>	<u>Budget</u>	<u>Jul - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
175-270 · Afterschool-Worker's Comp Ta	15	48	88	288	576
175-310 · ContrTidewatch for Salary Staff	3,380	2,917	15,205	17,500	35,000
175-311 · Contracted Tidewatch Services	0	2,000	200	8,000	20,000
175-320 · Tidewatch Professional Dev	0	0	395	0	2,000
175-325 · Tidewatch Tech Services	460	348	2,184	2,087	4,175
175-373 · Afterschool -Tidewatch Tuition	896	0	3,365	0	0
175-410 · Afterschool-Tidewatch Supplies	199	600	1,480	2,600	6,000
175-460 · Afterschool-Food Supplies	196	534	1,295	2,384	5,000
Total 800-000 · After School Care - Tidewatch	<u>15,337</u>	<u>21,600</u>	<u>73,464</u>	<u>102,770</u>	<u>206,572</u>
Total Expense	<u>881,612</u>	<u>815,471</u>	<u>5,088,555</u>	<u>4,998,623</u>	<u>9,887,844</u>
Net Ordinary Income	<u>308,360</u>	<u>272,604</u>	<u>608,140</u>	<u>546,656</u>	<u>1,165,114</u>
Other Income/Expense					
Other Expense					
850-000 · Reserve Account Expenses					
100-130 · Staff Bonus / Stipend	224,250	450,000	224,250	450,000	450,000
100-410 · Furniture (Classroom - VS)	0	5,000	19,447	35,000	50,000
100-412 · Furniture (IKEA)	0	500	1,969	7,000	10,000
100-413 · Guided Reading Library Update	0	417	0	2,500	5,000
200-413 · Technology - New Bldg	595	0	3,802	0	0
Total 850-000 · Reserve Account Expenses	<u>224,845</u>	<u>455,917</u>	<u>249,468</u>	<u>494,500</u>	<u>515,000</u>
Total Other Expense	<u>224,845</u>	<u>455,917</u>	<u>249,468</u>	<u>494,500</u>	<u>515,000</u>
Net Other Income	<u>(224,845)</u>	<u>(455,917)</u>	<u>(249,468)</u>	<u>(494,500)</u>	<u>(515,000)</u>
Net Income	<u>83,513</u>	<u>(183,313)</u>	<u>358,671</u>	<u>52,156</u>	<u>650,114</u>

# December Financial Review

- Veris Summary - Upper Left

- No big surprises.
- Accounts Payable dropped by 59k from November. Why?
- Cash position rose by \$83k.

- Upper Right

- Revenue rose by \$276k from prior month. Why?
- State funding had a \$50k positive variance to budget last month.
- Federal funding had \$63k positive variance to budget last month.
- For Total Revenue, we currently have a YTD positive variance to budget of \$151K.
- Budget variances in funding are usually the result of timing differences regarding when money is received and then posted.
- Other Expenses - the large increase from the prior month was due to a staff bonus payment which was budgeted and approved.

- YTD Budget Variances of Interest

- Income

- ✓ Athletics \$30k positive variance
    - ✓ Wordware Income \$40k positive variance
    - ✓ Reading Coaches \$18k positive variance
    - ✓ State Aid to Classrooms \$92k positive variance
    - ✓ Federal Funding \$103k positive variance
    - ✓ Total Income \$151k positive variance

- Expense

- ✓ Personnel \$120k negative variance  
(\$58k negative on Instruction)  
(\$62k negative on Support)
    - ✓ Pupil Activities \$8k negative variance (mostly from field trips)

**Board of Directors Meeting Minutes  
Riverview Charter School  
December 12, 2022 6:00pm, Riverview/Zoom**

**Mission:** *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.* - Read by Reece Bertholf

**Members Present:**

Reece Bertholf, Vincent Brennan, Lamarr Cooler, Leigh Copeland, Carol Smalls-Jenkins, Trey Rivers, MJ Simmons,

**Members on Zoom:** Carl Alston, Kimberly Dudas, Lauren Kelly

**Leadership Team Present:** Rob Bechtold, Liz O'Brien

**Public Present:**

Lindsay Kave  
Laraine Fess

**Call to Order**

Meeting called to order at 6:08p.

**Public Session:**

We are in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets notified of the meeting via email on December 8, 2022. Notice posted to school on December 8, 2022.

**Public Comment (Non-Agenda Item): Laraine Fess**

Beaufort County School District Teacher and Riverview Mom: Would like for RCS to align better with BCSD teachers who have children here on days when BCSD is in school and Riverview is not. Would also like to see Riverview have athletic buses for after-school sports. Many games/meets have an early dismissal which makes it difficult when working parents cannot leave their job to get their athlete to the games. Would also like to see expansion of before and after-care programs as the waiting list is long.

**Approval of the agenda.**

Lamarr Cooler moves to approve the agenda. Carol Smalls-Jenkins seconds the motion. Unanimous approval of the agenda.

**Executive Session:**

BOARD ELECTION RESULTS AND APPOINTMENTS – PURSUANT TO S.C. CODE SEC. 30-4-70(A)(1) DISCUSSION OF EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY OR THE APPOINTMENT OF A PERSON TO A PUBLIC BODY.

Motion for Executive Session made by Carol Smalls-Jenkins. Seconded by MJ Simmons. Executive session adjourns, with no action taken.

**Finance Committee Report: Lamarr Cooler**

Monthly Financial Statements were presented and reviewed. See attachment.

**Director's Report: Robert Bechtold**

- 706 students currently enrolled with no vacant seats.
- Tidewatch:
  - Total enrolled: 88 AS, 54 Morning plus 50-75 students that ride bus.
  - Still recruiting help for the program.
- Operations - Liz O'brien.
  - Playground will be open after Christmas.
  - 450 adult lunches sold, 500 student lunches over 2 days for Thanksgiving family dinner
  - Custodial staff is doing fantastic and we are in a much better position than we were previously.

**Recognition of Outgoing Board Members: Bechtold**

Thank you for your commitment to Riverview and serving on our board: MJ Simmons, Carol Smalls-Jenkins, Trey Rivers and Lamarr Cooler.

Reece Bertholf echoed Rob's appreciation and thanked members for their passion and care for the school, its students and staff; for their phenomenal input and guidance; and for their celebrating wonderful school successes along the way.

**Committee Updates: Bertholf**

None

**Consent Agenda: Reece Bertholf**

November minutes reviewed. Trey Rivers motioned to approve. Carol Smalls-Jenkins seconded. Unanimous approval.

**Next Board Meeting**

There will be a special called meeting to elect board members on December 19th at 7pm via Zoom.

**Adjourn**

MJ Simmons makes a motion to adjourn the meeting. Vincent Brennan seconds the motion with unanimous approval. Meeting adjourned at 7:45 p.m.



## SPECIAL BOARD OF DIRECTORS MEETING Minutes

Riverview Charter School, 81 Savannah Highway, Beaufort, SC 29906

December 19<sup>th</sup>, 2022, 7:00 p.m.

ZOOM MEETING ID: 791 551 1870 Password: 661491

\*HELD ON ZOOM ONLY\*

Mission: Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present on Zoom:

Carl Alston, Reece Bertholf, Vincent Brennan, Lamarr Cooler, Leigh Copeland, Carol Smalls-Jenkins, Brandon Major, Trey Rivers, MJ Simmons, Kimberly Dudas, Lauren Kelly

Leadership Team Present: Rob Bechtold

Public Present:

Lindsay Kave, Donna Strebe

Call to Order:

Meeting called to order at 7:03 p.m.

Approval of the agenda:

Carol Smalls-Jenkins moves to approve the agenda. Vince Brennan seconds the motion. Unanimous approval of the agenda.

Public Session:

We are in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets notified of the meeting via email on December 15, 2022. Notice posted to school on December 15, 2022.

MJ Simmons motioned to move into executive session. Carol-Small Jenkins seconded. Unanimous approval.

## EXECUTIVE SESSION

BOARD ELECTION RESULTS AND APPOINTMENTS – PURSUANT TO S.C. CODE SEC. 30-4-70(A)(1) DISCUSSION OF EMPLOYMENT, APPOINTMENT, COMPENSATION, PROMOTION, DEMOTION, DISCIPLINE, OR RELEASE OF AN EMPLOYEE, A STUDENT, OR A PERSON REGULATED BY A PUBLIC BODY OR THE APPOINTMENT OF A PERSON TO A PUBLIC BODY.

Motion to adjourn executive session by Lamarr Cooler. Seconded by Kimberly Dudas. Unanimous approval.

Matters arising out of Executive Session:

Lauren Kelly made a motion to approve the new board members as follows. Kimberly Dudas seconded. Unanimous approval.

Lauren Kelly, Erica Martin, Bridget Norton, Chelsi Everhart and Maurice Greenleaf

### **NEXT BOARD MEETING DATE**

January 9<sup>TH</sup>, 2023

BERTHOLF

Motion to adjourn made by Carol-Small Jenkins. Seconded by MJ Simmons. Unanimous approval.

Meeting adjourned at 7:26 p.m.

**Board of Directors Meeting Minutes  
Riverview Charter School  
January 9, 2023 6:00pm, Conference Room**

**Mission:** *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.* - Read by Reece Bertholf

**Members on Zoom:**

Carl Alston, Reece Bertholf, Vincent Brennan, Leigh Copeland, Kimberly Dudas, Chelsi Everhart, Maurice Greenleaf, Lauren Kelly, Erica Martin, Bridget Norton

**Leadership & Staff Present:** Rob Bechtold, Erica Freeman, Jenna Gow (Zoom), Karen Miller, Liz O'Brien, Nikole Sullivan

**Call to Order:**

Meeting called to order at 6:02 p.m.

**Approval of the agenda:**

Reece Bertholf moves to approve the agenda. Kimberly Dudas seconds the motion. Unanimous approval of the agenda.

**Public Session**

We are in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets notified of the meeting via email on January 4, 2022. Notice was posted to school on January 4, 2022.

**Public Comment: None**

Board Executive Committee Election:

**Chair:** Vincent Brenna nominates Reece Bertholf.

**Vice Chairman:** Kimberly Dudas self nominated.

**Treasurer:** Reece Bertholf nominated Vincent Brennan.

**Secretary:** Reece Bertholf nominates Leigh Copeland.

Those elected to serve for 2022 are as follows:

**Chair: Reece Bertholf**

**Vice-Chair: Kimberly Dudas**

**Treasurer: Vincent Brennan**

**Secretary: Leigh Copeland**

Board Meeting Schedule Discussion:

Kimberly Dudas motioned to have our board meetings on the 3rd Monday of the month for 2023 calendar year. Seconded by Carl Alston. Unanimous approval.

Retreat Agenda - Will discuss strategic planning, branding workshop and set other topics for the agenda at the next meeting. Lindsay Kave will email a doodle poll to determine which Saturday in March will work for the entirety of the board.

Introductions were made of all board members. We are excited to welcome our new board and look forward to working together to achieve the mission and vision of Riverview.

**Next Board Meeting**

January 23, 2023 6:00p.m.

**Adjourn**

Lauren Kelly makes a motion to adjourn the meeting. Kimbery Dudas seconds the motion with unanimous approval. Meeting adjourned at 6:53p.