

**Board of Directors Meeting Minutes  
Riverview Charter School  
May 20, 2021 6:00pm, Riverview/Zoom**

**Mission:** Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

**Members Present:**

Mary Jordan Lempesis, Lamarr Cooler, Arthur O'Kelley, Mindy Farris, Trey Rivers, MJ Simmons, Carol Smalls-Jenkins, Reece Bertholf, Katherine Ferguson

By zoom- Lauren Kelly

Leadership Team Present: Robert Bechtold, Sarah Cox, Liz O'Brien, Donna Haram-Deines, AK Harper

**Public Present:**

11 participants via Zoom.

**Call to Order**

Meeting called to order at 6:00pm

Approval of agenda: Arthur O'Kelley makes a motion to approve the agenda. Lauren Kelly seconds the motion. Unanimous approval of the agenda.

**Public Session:**

We are in compliance with the Freedom of Information Act. Staff, parents, RCS community at large, BCSD, and news outlets were notified of meeting via email at 9:39am on May 18, 2021. Notice posted to school door at 12:00pm on May 18, 2021. Agenda was posted on school website on May 18, 2021.

**Public comment on non-agenda items: no comment**

**Financial Report:** Lamarr Cooler, Treasurer (see notes handout out to the group from Lamarr Cooler)

Balance sheet cash as of April 30 was \$2,309,00. Cash deposited in the BB&T account as of today is \$2,502,00. Accounts Receivable from the USDA for school lunch program was \$130,000, only collected \$65,000 this month. These funds will be collected from BCSD as soon as possible.

Total current liabilities total \$248,000. \$192,500 of this amount is due to the monthly funding of the staff retirement program. \$19,000 of Accounts Payable.

Net income for the month of April was \$80,462, compared to a budgeted net loss of \$10,600. The positive variance is primarily due to Base Student Funding being \$91000, and 45,000 favorable to budget with an additional \$58,000 favorable variance in field trip expense for Costa Rica trip that we did not take this year.

Supplies expense of \$27,500, budgeted \$3800. No money was budgeted in this month for food purchases. Food purchases were \$11,000 for the month but budgeted amount was zero which was a mistake.

Additionally in the month of April, \$10,956 was spent on Macbook Airs computers for teachers that were not budgeted in the month of April.

YTD budget favorable for food purchases and tech equipment.

\$243,600 net income and budgeted amount was \$41,800. Favorable going into the last 2 months of the year and we expect that trend to continue.

### **Second reading of the budget:**

Second reading of the budget was formally made Robert Bechtold, Interim Director. (see attached handouts):

- No changes to estimated income this year.
- Expecting a great deal of revenue from district but we don't have numbers yet.
- USDA program is extended through next school year so budget went from \$145,000 to \$15,000 due to federal grant extension.
- Plan is for our Tidewatch program to be fully operational next year.
- Transportation – we are waiting on the district for more direction but remain hopeful to resume buses for the upcoming school year.

Approval of budget: Reece Bertholf requests motion to approve budget on 2<sup>nd</sup> reading of the 2021-2022 budget. Carol Smalls-Jenkins makes motion and Katherine Ferguson seconds the motion. Unanimous approval by the board.

### **Directors Report: Interim Director Robert Bechtold and Sarah Cox**

Planning Ahead:

- The leadership team have been hard at work planning for the 2021-2022 school year.
- We will not be offering a virtual platform next year, and we continue to make arrangements to have the school return to as normal as possible.
- Planning for all 3 Capstone field trips are underway for next year.

School Operations:

- With the governor's mandate and in keeping with Beaufort County, we are no longer requiring masks to be worn in the school building. Students need to have a DHEC waiver on file in order to not be required to wear a mask. However, if students and staff feel more comfortable wearing a mask we encourage them to do so.
- Last week, we wrapped up the Scholastic Book fair raising a money for our PTO and getting books into the hands of our students.
- Additional sports: Girls Volleyball and Golf. Girls will have a volleyball team next year. Working on feasibility and support for golf.
- Testing:
  - State Testing began this week: onsite middle schoolers took the SC Ready Assessments this week
  - Virtual students will come on campus tomorrow for SC Ready Writing; middle
  - School onsite students will be virtual with asynchronous lessons.
    - We will be using every middle school teacher and classroom to accommodate our virtual students for testing.
  - 3<sup>rd</sup>-5<sup>th</sup> graders will take SC Ready the week of May 25<sup>th</sup>.
  - 4<sup>th</sup> and 6<sup>th</sup> grade onsite students will take PASS assessments on June 3<sup>rd</sup>.
  - May 28<sup>th</sup> and June 4<sup>th</sup> are the additional virtual testing Fridays; asynchronous for our Middle School students.
- June 3<sup>rd</sup> during school we will be holding a National Junior Honor Society ceremony to induct new members; this event is not open to families for Covid purposes but will be recorded and sent to inducted members.

- Due to the cancelation of cycle trips this year, 5<sup>th</sup> grade students will be attending an off-campus service learning trip. They will be assisting in placing flags at each tomb at the National Cemetery on Friday, May 18<sup>th</sup>.
- And the 8<sup>th</sup> grade students will be attending an off-campus team building field trip to the Ropes Course in Hilton Head on Tuesday, June 1<sup>st</sup>.
- 8<sup>th</sup> Grade moving up ceremony is officially scheduled for Tuesday, June 8<sup>th</sup> at the Highway Drive In. Thank you to the Drive In for allowing us to use this space for a Covid friendly event.
- Wednesday, June 9<sup>th</sup> we will be celebrating the end of the school year with a Kona Ice Day for all students... look out for more details in the weekly newsletter.
- 8<sup>th</sup> Grade last walk is June 11<sup>th</sup>, which is also the last day of school and is a half day.

Enrollment:

- The lottery is set for Thursday, May 27<sup>th</sup> at 5:00
- The lottery will be virtual through Zoom and information went out last week.
- We will be filling 74 seats in Kindergarten with 35 of those seats for Priority students; 5 seats in 1<sup>st</sup> grade with 2 of those spots for priority; 3 seats in 2<sup>nd</sup> grade with 2 spots for priority; 3 seats in 3<sup>rd</sup> grade with 2 spots for priority; 2 seats in 4<sup>th</sup> grade with 1 spot for priority; 2 seats in 5<sup>th</sup> grade and both spots will be filled by priority; and 3 seats in 6<sup>th</sup> grade with all 3 seats filled with priority.

**Review and Approval of Minutes from previous board meetings:**

Minutes from the 3/18/2021 board meeting, board retreat minutes 3/21, Special Meeting Minutes 3/25, 3/26, 4/1, 4/5, 4/9 and Board meeting on April 29, 2021 were approved and reviewed. Minutes from May 20,2021 meeting will be reviewed and approved at next board meeting in June.

**Next Board Meeting**

June 17, 2021 6:00pm

**Executive Session**

Personnel Discussion

Arthur O'Kelley makes a motion to go into executive session. Lauren Kelly seconds the motion.

Meeting Adjourned: 7:47pm