

Board of Directors Meeting Minutes

Riverview Charter School

April 30, 2020, 6:00pm, Conference Room

81 Savannah Highway, Beaufort, 29906

Mission: *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.*

Members Present:

Mary Jordan Lempesis, Nicole Johansen, Vincent Brennan, Lamarr Cooler, Reece Bertholf, Katherine Ferguson, Julia Wittschen-Price, Scott Lee, Mindy Farris, Arthur O'Kelley

Leadership Team Present:

Alison Thomas, Donna Haram, A.K. Harper, Liz O'Brien, AnnMarie Bowden

Public Present: Sarah Cox, Amy Sumner

Call to Order:

Meeting called to order at 5:02.

Public Session:

- (I) Agenda approved.
- (II) We are in compliance with Freedom of Information Act.
- (III) No public comments.

Finance Committee:

- (I) Wordware Accounts will be allocated to appropriate lines (e.g. lunch, field trips, etc).
- (II) \$51,843 for Student Transportation paid in March vs. YTD budget of \$56,250.
- (III) \$37K purchase for iPads to move to capitalized items.
- (IV) Accounts Receivable from Students as of March 31, 2020 is \$44,457 (allowance for doubtful accounts \$1,470).
- (V) Net Income for the nine months ended March 31, 2020 is \$425,862.

Director's Report:

- (I) Questions from Board
 - (i) Distance Learning is generally going well. Great effort put forth by the majority of families. Middle school teacher discussions regarding grades happening. Very happy with effort put forth by teachers.
 - (ii) We will follow DHEC and CDC guidelines for how to proceed with a positive case of COVID-19, were that to happen. We will also rely on the governor's guidelines.
 - (iii) RCS does not typically select a Teacher of the Year.
 - (iv) Did not qualify for funding on either round of federal funding for pandemic so far, despite two applications. O'Brien sent a third inquiry today.
- (II) Calendar Proposal
 - (i) Try to align with BCSD.

- (ii) Spring Break aligns with BCSD.
 - (iii) Is Fall Break hard on families with high schoolers? Starting on Wednesday and having a short week is a good start for K-1 students, and having a fall break also helps with exhaustion from our youngest learners. Being on a trimester schedule allows for this schedule.
 - (iv) BCSD can forgive any weather make-up days above 3, and the assembly can make-up more than 6.
- (III) There is no movement on lottery proposal approval. OCR in DC is unresponsive. It has been more than 60 days since proposal submitted. BCSD and Alice Paylor (RCS attorney) have reached out without response. Will hold a live and recorded Zoom when it is done.
- (IV) Budget Reading
- (I) Base Student Funding for the 2020-2021 budget proposal is based on \$7,121,807 an increase of \$650,430 over the current fiscal year.
 - (II) Base Student Funding budget proposal is based on 45-Day counts.
 - (III) Anticipating \$374K increase from FY-20 to FY-21.
 - (IV) Other Revenue
 - (I) Total Revenue anticipated \$550K more than last year.
 - (II) Removed \$70K in donations because it typically doesn't materialize.
 - (III) Leadership is comfortable with succeeding next year with current revenue projection.
 - (IV) Expenses increase some, mostly in personnel. The two main categories that could use more funds are Personnel and Reserve Account.
 - (V) Budgeting BTR Revenue should be reviewed and discussed in the final budget. Given the COVID-19 pandemic, there may not be sponsors for the 2021 BTR.
 - (V) Expenses
 - (I) Personnel 73%: (\$600K increase from last year). Increase in health, retirement and merit pay.
 - (II) Addition of part-time Special-Ed and one full-time Guidance.
 - (III) Employee count: 75 part and full time, as well as some contractors.
 - (IV) Motion to reduce Personnel from 73% to 72% and transfer to Operational Reserve. Motion passes.
 - (V) Ask for a schedule to compare last year's personnel to this next year's proposed personnel budget. To review at next meeting.

Next Board Meeting:

Thursday, May 21, 2020, 5:00pm, Zoom (unless able to meet in person, per state guidelines, in which the meeting will be held at Riverview's Conference Room).

Approval of Minutes:

Approved Minutes of April 13, 2020 Board Meeting Minutes.

Executive Session

Adjourn:

Meeting adjourned at 6:48pm.