

Board of Directors Meeting Minutes

Riverview Charter School

February 20, 2020, 6:00pm, Conference Room

81 Savannah Highway, Beaufort, 29906

Mission: *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.*

Members Present:

Mary Jordan Lempesis, Arthur O'Kelley, Nicole Johansen, Vincent Brennan, Lamarr Cooler, Joey Grice, Reece Bertholf, Katherine Ferguson, Julia Wittschen-Price, Scott Lee

Leadership Team Present:

Alison Thomas, Donna Haram, A.K. Harper, Liz O'Brien, AnnMarie Bowden

Call to Order:

Meeting called to order at 6:02.

Public Session:

- (I) Agenda approved.
- (II) We are in compliance with Freedom of Information Act.
- (III) No public comments.

Finance Committee:

- (I) Review of financial statements for January 2020.
 - (i) Total Revenue Year to Date exceeds budget \$99 thousand.
 - (ii) Total Expenses Year to Date are favorable to budget by \$178 thousand.
 - (iii) Contracted Services are favorable to budget by \$44.6 thousand primarily due to unbilled bus services provided by the BCSD.
 - (iv) Food Services Profit and Loss Report reflects Net Income of \$18.6 thousand vs. Budgeted Net Income of \$25.4 thousand, year to date. The variance to budget is primarily due to food purchases.
- (II) Bond Financing investigation for gym addition report.
 - (i) Ms. Thomas inquired with Eric Louman and team at Truist about the possibility of funding a gym addition via bonds. Truist has a division dedicated to bond projects for charter schools.
 - (ii) Their initial response was very positive. They believe, based on a simple overview, that RCS is a good candidate for securing a bond. Interest rates are low now. They would need several pieces of historical and projecting documents to move forward, if we were to pursue funding a gym.
 - (iii) Leadership Team will continue to pursue a more detailed estimate.

Director's Report:

- (I) Lottery Procedures for 2020-2021.
 - (i) 687 total applicants.

- (a) 170 applicants for Kindergarten.
- (b) 6-11 Kindergarteners will retain in Kinder.
- (c) 52 Priority siblings entering Kinder.
- (d) 17-21 Kindergarten seats will be filled via lottery.
- (e) 4-9 First Grade seats will be filled via lottery.
- (f) Currently, no other open seats that won't be filled by Priority Siblings.
- (ii) Proposed Lottery Weights per Office of Civil Rights (OCR) Regulation.
 - (a) Our Kindergarten applicant pool is 62% white. Our 6th Grade applicant pool is 44% white. The numbers in each grade follow the trend line created by these two points. This trend happens every year in our applicant pool.
 - (b) In order to achieve our diversity guides, several preschools and 3 zip codes will receive weights in the lottery.
 - (c) BCSD records race the same as OCR, and RCS follows suit, per the OCR guidelines. Race is self-identified.
 - (d) Because our lottery is not race-based, misrepresenting race does not help with achieving admittance.
 - (e) Board approves the proposed lottery procedures.
 - (f) Alison will send to BCSD, and once they review, they will send it to OCR.
- (iii) Discussion regarding achieving Unitary Status independently or with BCSD, which would free RCS of OCR oversight.
- (iv) 20 students/class is going very well with teachers.

Discussion:

- (I) Appointment of an Additional Board Member.
 - (i) Two persons proposed.
 - (ii) People & Programs committee to arrange and conduct interviews, and submit their recommendation to the Board via email.
 - (iii) Suggestion to ask for nominations from the local high school principals. Will pursue this for next year's recruitment cycle.

(II) Board Committee Assignments.

Fund Development	PR/ Advocacy	People & Programs	Director Evaluation	Outreach	PTO Liaison	Finance	Capital Planning & Improvement
Scott	Joey	Nicole	Arthur	Julia	Katherine	Lamarr	Reece
Lamarr	Vince	Julia	Nicole	Joey		Vince	et al
Arthur		Katherine	Reece				

- (i) Discussion regarding need for Disciplinary Committee.
 - (a) Three board members required to sit in a disciplinary meeting. If 3 are appointed, then those 3 must always be available, and these meetings are usually just 3-5 days after a suspension. Allowing any board member to fill this role allows for greater flexibility with scheduling.
- (III) Agenda Setting for Board Retreat (March 14 at 1pm)
 - (i) Topics:
 - (a) Committee Breakout

- (b) New member recruitment
- (c) Director evaluation yardstick/rubric
- (d) Staff & Board diversity
- (e) Capital planning
- (f) Defining greatness/goals for RCS
- (g) Disciplinary Committee

(ii) Board members are to give feedback to proposed agenda before the retreat via email.

(IV) Proposal to enter Executive Session, but denied, due to FOIA 24-hour notice rule.

Consent Agenda:

Approved January 29, 2020 minutes.

Adjourn

Motion made and passed to end meeting at 7:15.

Next Meeting

March 14, 1:00pm at RCS (in conjunction with Board Retreat).