

Board of Directors Meeting Minutes

Riverview Charter School

January 29, 2020, Conference Room

81 Savannah Highway, Beaufort, 29906

Mission: *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.*

Members Present:

Mary Jordan Lempesis, Arthur O'Kelley, Nicole Johansen, Vincent Brennan, Lamarr Cooler, Joey Grice, Reece Bertholf

Leadership Team Present:

Alison Thomas, Donna Haram, A.K. Harper, Liz O'Brien, AnnMarie Bowden

Call to Order:

Meeting started at 6:05.

Public Session:

- (I) Agenda: remove January 2020 Monthly Financial Statements (as they are not yet available) and otherwise approved.
- (II) We are in compliance with Freedom of Information Act.
- (III) No public comments.

Discussion & Action:

- (I) Finance
 - (i) Review of first 6 months of the fiscal year.
 - (ii) Received \$125 thousand in federal funds in the month of December 2019. The funds were submitted through BCSD for amounts due in prior months.
 - (iii) Base Funding on December YTD has a -\$72,956 variance. The district under-projected our student population at the beginning of the year, which was rectified by the 45-day ADM Head Count, so the deficit will be reduced over the next several payments from BCSD.
 - (iv) Twilight Run & Contributions income is lower than projected to date, due to some lost sponsors. Registrations are up a little from last year, however.
 - (v) Contracted Services account looks favorable, but we are waiting for a bus transportation bill from BCSD that we had anticipated paying in December 2019. They are aware that we are waiting.
 - (vi) Pupil Activities expense for field trips is under budget \$68K year to date, due to timing of Capstone trip payments.
 - (vii) Net Income YTD is favorable.

Director's Report:

- (I) Student Enrollment Update
 - (i) 2 more days of open enrollment.

- (ii) 1 more application than this day last year. Very consistent. All with in very close demographic categories as last year.
 - (iii) 640 applications, 216 for kindergarten, 47 students claimed priority. (This is before screening/vetting for disqualifications due to zoning, priority, re-application, etc.)
 - (iv) Leadership team will have preliminary lottery procedures for board to consider on Feb 20 meeting.
 - (v) Pre-K discussion. If the county or state required Pre-K offered at elementary schools, we would be bound to provide it as well, unless there was an exception for charters.
 - (vi) Beaufort County receives our applicant pool information.
 - (vii) About 2% of students don't submit a re-enrollment, and most of those are usually military families who know they will be moving.
 - (viii) 699 total student enrollment currently.
 - (ix) Leadership team has been asking some RCS families to help spread the word about open enrollment.
 - (x) Priority kids 6 year statute passed SC law several years ago. The RCS Board considered adopting this policy, but declined. Board discussed considering a military family exception, but no action taken.
- (II) Capital Improvements & Procurement Planning Process
- (i) Leadership conjectures it is prudent to use some surplus for one-time use, for capital improvements, or the like. Or make a plan for when to use such funds, and for what use. Leadership requests a plan from Board to pursue this research and execution. Our surplus may not continue, so adding recurring regular expenses to our Operating Budget is not being considered.
 - (ii) Foundation discussion needs to be pursued as well.
 - (iii) Budget building for next fiscal year will begin in March.
 - (iv) Action take to create an Ad-hoc Board Financial Committee. This is to be added to the list of committees from which Board Members select their interest. Ms. Thomas will send the list via email and expect preferences emailed back. Ms. Lempesis and Ms. Thomas will populate Board Committees before our next meeting on Feb. 20.
 - (v) Beaufort County is currently giving out significant bonuses, and RCS is not.

Consent Agenda:

Approved December 12 and January 13 minutes.

Adjourn:

Public Session ended at 7:10.

Executive Session

Renter Public Discussion & Action:

Meeting re-enters Public Session at 8:00.

- (I) Discussion of board responsibilities and having a retreat.
- (II) Motion to have a retreat and it passed. Discussion of date will be pursued via email.

Adjourn

Motion put forth a passed to end meeting at 8:14.