



\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent/Legal Guardian Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I agree to pay Riverview Charter School \_\_\_\_\_ per \_\_\_\_\_  
*(dollar amount)* *(day/week/month)*  
until such time as the amount paid equals \_\_\_\_\_ for expenses incurred through  
\_\_\_\_\_.

**Requirements are as follows (please initial each statement and sign below):**

\_\_\_\_\_ I understand that if my payment plan is not kept current, my child(ren) will not be eligible to participate in field trips, maintain a school issued iPad (6th - 8th Grades or participate in Tidewatch if Tidewatch fees are past due) and late fees will apply.

\_\_\_\_\_ My first payment must be made before students is/are eligible to participate in field trips or maintain a school issued iPad.

\_\_\_\_\_ This payment plan does not include any NEW fees, which also must be kept current for my child(ren) to be eligible to participate in field trips or maintain a school issued iPad.

**Accounts not kept current with payment plan are subject to the following fees:**

30 to 59 days past due = \$25 late fee 60+ days past due = an additional \$25 late fee

The Director has the authority to mitigate late fees, arrange for alternative payments, and establish parent payment plans. In reviewing requests for the waiving of late fees, the Director may consider extenuating circumstances such as, but not limited to: exceptional financial burdens, reduction in family income, family crisis, extraordinary medical expenses and past account history.

All costs associated with collection on the account, including but not limited to attorney's fees, shall be paid by the student's family. The Parent/Guardian of the student is legally responsible for all fees incurred by the student. Riverview Charter School reserves the right to use outside agencies to attempt to collect any amounts owed.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY:**

Dates of Payment(s) : \_\_\_\_\_

Payment(s) Made: \_\_\_\_\_