

Minutes for the Board of Directors Meeting
Riverview Charter School
December 17, 2019, 6:00 pm
81 Savannah Highway, Beaufort, 29906

Mission: *Riverview Charter School's mission is to create a small, diverse learning community that actively engages student in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship. Riverview is committed to nurturing the whole child and preparing each student for a global society.*

Members Present:

Scott Lee, Chairman, Vince Brennan, Gayle Carroll, Lamarr Cooler, Kathryn Ferguson, Nicole Johansen, Mary Jordan Lempeis, Arthur O'Kelley

Leadership Present:

Alison Thomas, Director, Donna Haram, A.K. Harper, Liz O'Brien

Call to Order:

Meeting called to order at 6:10 by the Chairman Scott Lee.

Public Session:

Approval of the Agenda: Mary Jordan Lempeis moved to approve the proposed agenda. The motion was seconded by Nicole Johansen and passed by the group.

Statement of Compliance with Freedom of Information Act: Alison Thomas states that the meeting was in compliance with Freedom of Information Act.

Public Comments: No one present for public comment.

Finance Committee:

Lamarr Cooler handed out a financial summary for July to November 2019 (attached sheet showing Unfavorable and Favorable YTD November 2019) (IDEA deposit recently made that will change this summary sheet)

Transportation billing/invoice has been done twice a year in past...not requested yet but expected in January...1/2 of the expected \$75,000 yearly transportation fee will be due upon receipt. Lamarr Cooler asked if this will be deducted or will there be an invoice... Alison reported that there will be an invoice and that the only deduction is "rent"/lease. \$276,000 more expected than what was budgeted-this based on latest ADA.

School was not budgeted on "correct" headcount for this year...but last year's count instead...other impacts were some weight adjustments (GT students) and increase in class size.

"New" checks will start in January with correct reconciliation of numbers... If 135 headcount stays correct/same should be no problems with this latest projection. Any vacancies or changes in 45 headcount will be filled except for 8th graders

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Line of Credit Renewal: Riverview met with Mr. Eric Lowman and has re-signed with BB&T for a Line of Credit. Alison Thomas has checked on ways to reinvest excess funds that would be easily accessible (per last month's discussion). Alison is also investigating possibility of a "loan" to build a school gymnasium. BB&T is the largest funder in the nation of Charter Schools.

Scott Lee asked if the our lease requires that "tenant" improve the property...baseline process for "improvements" not being funded by Central Office...changes will impact insurance costs.

Question was asked about the original projected cost of the proposed gym.\$4.8 million was the projected cost.

People and Programs:

There were six openings for new Board term and five candidates. Board can appoint a candidate to fill the opening in new year. Election was run for the five candidates to fill five of the seats and Board will appoint someone to fill the sixth vacancy. Aby Bando has resigned since the last meeting which created another opening since the November meeting.

An even number on Board could cause ant "tie" vote to fail. Board would like to enlist someone to fill that openin.g

Next Board meeting...second Monday in January (13th) which is dictated by Charter. Purpose of this meeting is to elect officers and set schedule for regular meetings. BoardRetreat is usually at end of January or early January.

Charter Renewal:

RCS does not have a final copy, but status update shows that there is progress in finalizing.

Annual Report :

RCS will meet all Charter Goals and Objectives. The report is due in the next few weeks. Any questions are welcome before the end of the year. Report can be amended in January and file final. copy by January 31. Last annual report under the "old" charter and the goals and objectives from past Charter.The Annual report was prepared by the Leadership Team under guidance of A.K. Harper.

Outgoing Board Members:

Two members leaving the Board at the end of the year were recognized for their service to RCS.

Points of Celebration;

- 4th Grade Coffee Sleeves at Corner Perk
- 3rd Grade and 6th Grade Buddies doing CAPA project
- 3rd Grade performed **Bugz** at Savannah airport and it was filmed by local TV station to be shown Christmas morning on WTOC.

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- 7th Grade Cranes being “left” and also on Christmas Tree that has been moved around
- CAPA Angel Tree in cafeteria
- Candy Canes sold by 8th Grade for Costa Rica trip...Grams being delivered tomorrow...other fund raisers for the trip include Costa Rican coffee being sold... Discount Cards from local businesses available
- BCSD race/gender status at end of 45 ADM released - first time RCS is under both numbers that are targeted for next year before lottery begins...Student Body headcount is used not grade level make up. January 1 is start of “open enrollment” which ends on January 31.

Vince Brennan shared a card received by his sister-in-law thanking her for a contribution/purchase from a RCS student going on Costa Rica trip. She was very appreciative. This written “Thank You” was her first in 40 years of supporting student fund raisers...what an excellent example of Core Value “Gratitude” modeled at RCS.

Approval of November Minutes:

Vince Brennan moved to approve November minutes as proposed The motion was seconded and approved by the Board.

Reminder of Board invitation to Faculty/Staff party on Friday night.

Executive Session

Adjournment: Mary Jordan Lempesis moved to adjourn and Nicole Johansen seconded the motion. Board passed motion at 7:53 and meeting was adjourned.