

MINUTES FOR BOARD OF DIRECTORS MEETING

Riverview Charter School
November 16, 2017, 6:00 pm, Conference Room
81 Savannah Highway, Beaufort, 29906

Mission: *Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement, and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.*

Board Members Present: Reece Bertholf, Lamarr Cooler, Gayle Carroll, John Troutman, Scott Lee, Jaime Dailey-Vergara, Jim White, Cathy Hoogenboom,

Staff Present: Alison Thomas, AnnMarie Bowden, A.K. Harper, Donna Haram, Natalie Wohlwend, Mike Bridge and Michael Heath.

Visitors Present: Ed Royal

Call to Order

Mr. Bertholf called the meeting to order at 6:03 pm.

Public Session

Mr. Cooler moved to approve the agenda. Mr. Troutman seconded the motion. The motion was unanimously approved.

Mr. Bertholf introduced Mr. Ed Royal with Elliott Davis, which is out of Charleston, South Carolina. Mr. Royal stated this is the 4th year Elliott Davis has conducted the audit for RCS. Mr. Royal went the highlights of the audit draft and stated RCS had a clean audit this past year. There was discussion surrounding the pension liability. Ms. Hoogenboom stated the audit should reflect that the line of credit was expanded to 2019 (subsequent event).

Mr. Bertholf stated Ms. Jones attended the Heritage Days over the weekend and handed out information and materials about RCS to recruit new families to apply for the school. Mr. Bertholf also stated RCS would be participating again this year in the Christmas Parade in Beaufort on December 3rd as another outreach effort to recruit new families to apply to RCS.

Ms. Thomas stated RCS received the December allocation earlier in the day from Beaufort Co. School District, which was \$126,000 more than expected. She stated \$74,000 was in back pay and \$103,000 was a part of IDEA.

Ms. Hoogenboom stated RCS budgeted the school would break even for the year. Year to date, Ms. Hoogenboom stated RCS budgeted to use \$133,000 of the fund. In other words, RCS budgeted a \$133,000 loss. To date, there is a \$46,000 loss and thus there is a \$87,000 favorable variance.

Mr. Bertholf provided the People & Programs Committee update stating members of the Committee have talked with several people concerning upcoming board seat opportunities and are continuing to follow up with those who attended the information session.

Ms. Thomas presented the Director's Report, stated the lunch program financials show the program is profitable by more than \$17,000. Ms. Thomas stated November 1st was the most popular school lunch to date with 406 lunches purchased. Ms. Thomas recommended extending the lunch contract through the end of the year.

Ms. Thomas stated this time of year is RCS's busiest student recruitment season. She stated she has requested the 45 day head count day information from Beaufort County School District. She stated BCSD had 54.4% white students and currently RCS has 54.8% white students.

Ms. Thomas stated RCS received a facilities use request to utilize the middle school commons for church services. She stated the if the RCS board agrees to the terms of this space, the protocol would then be to send the request to Beaufort County School Board for approval. There was discussion on pros and cons of Faith Bible Church utilizing the space but no action was taken.

Ms. Thomas stated she received a request for a policy change from a staff member to allow for after school clubs including a year book club. She shared the RCS policy, dating back to 2013, stated an adhoc committee would be established and assigned to review the request on a case by case basis.

Mr. Troutman made a motion to support the administration to develop a club policy to be reviewed by the RCS board in December. The motion was second by Jaime Dailey-Vergara. The motion was unanimously approved.

Ms. Thomas stated all RCS Board members must complete the board webinar training.

Mr. Cooler brought the issue of school cyber threats and hacks to the attention of the board. The board discussed the concern.

Ms. Thomas presented the 2016-2017 SCREADY Summary Data Report. She stated the test encompasses 3 – 8th graders, testing grade level content in both Math & English). Ms. Thomas provided an analysis of the data, focusing on the percentage of students at or above grade level and provided the mean score of the cohort. She stated the results showed the longer students stay at RCS, the better they perform on the test and the stronger they become.

Meeting adjourned.