

MINUTES FROM BOARD OF DIRECTORS MEETING

Riverview Charter School

April 21,, 2016 6pm.

81 Savannah Highway, Beaufort, SC 29906

Mission:

Riverview Charter School's mission is to create a small, diverse learning community that actively engages students in meaningful and innovative learning experiences. Emphasizing "learning by doing," family and community involvement and engaged citizenship, Riverview is committed to nurturing the whole child and preparing each student for a global society.

Members Present: Reece Bertholf, Lamarr Cooler, Denise Jones, Aileen Cangiano-Heath, Cathy Hoogenboom, Susann Douglas, Jaime Dailey-Vergara, John Troutman, Jim White, Alison Thomas,

Members Absent: Gayle Carroll, LaShonda Scott

Staff Present: Donna Haram, AK Harper, Ann Marie Bowman and Natalie Wohlwend

Call to Order by Mr. Bertholf at 6:30pm

Mr. Bertholf stated we are in compliance with the FIOA

No public comments

Mrs. Jones moved to approve the agenda. Mrs. Hoogenboom Second. Approved

Student Showcase – 8th Grade discussed opportunities presented to them this year and their successes.

Director's Report

Mrs. Thomas encouraged Board members to view the schools calendar because we have an event almost every day until school lets out.

Lottery Update – Awaiting approval from OCR before setting a lottery date but the feedback is positive, so we anticipate approval in a week or so.

Transportation update – BCSD will take over the operations of school buses and not renew Durham transportation. BCSD are in the planning stages of how to incorporate RCS into the bus routes and will keep posted with additional information. BCSD will be changing the hours school begins/ends. RCS will not at this point.

STR Results – Mrs. Thomas reported that net proceeds were \$80K. Last year was \$70K.

Other – Our general liability insurance will renew May 8, 2016. RCS will pick up additional coverage for extra facility, students as RCS is growing quickly. RCS had a state audit of the lunch program, the audit went well. Spring service learning began in spring – grade level project. For instance the 8th grade adopted the town of Port Royal and completed various community services. Young leaders of Beaufort program – invited 4 students from all middle schools. RCS had the 10 students at RCS to help with Empty bowls.

Financial Report –

Monthly Budget Report – Mrs. Hoogenboom report we have spent less YTD then budgeted. We are still budgeted to spend cash by the end of the FY. Enrichment programs are delayed probably due to timing of the school year. 990 is due on May 15th. Mr. Cooler moves to approve the 990 prior to submission. Mrs. Jones second. Approved.

Delinquent Student Accounts update – Notices went out to parents in a letter and weekly newsletter regarding change in policy on Delinquent Student Accounts. Mrs. Thomas reported that some parents have reached out to her to settle their delinquent accounts.

Mrs. Thomas does not have the FY17 budget to report.

Other Committee Reports –

Outreach – Mrs. Jones reported that she and Ann Marie went to the Ecumenical meeting and they were responsive to RCS. Gullah festival is May 22 – 29, RCS will be representative. Mrs. Jones plans to speak with Sheila Wiley about diversity training. Per Mr. Bertholf, after the lottery the Outreach committee will meet discuss all efforts for the rest of this year.

Fund Development – Per Mr. Cooler as a result of the BTR and the Annual Fund we are behind, mainly from the Annual Fund. Therefore, we need to assess the fund development goals. Mr. Cooler presented a sample brick as a fund raiser for the new building, Brick Campaign. The community can purchase a brick; include their name to incorporate into the new building areas. All proceeds would go to RCS. Suggested pricing 4x8 brick \$150 and 8x8 \$250 and corporate brick \$500. Bricks can be installed annually. Mr. Troutman moves to go with Bricksrus. Mr. White second. Approved. Other ideas, community may want to fund the new furniture for the new facilities. Discussion continues with the fund development committee. Committee continues looking for a BTR Chairman and assistant Chairman.

People and Programs – The Director Survey was sent out via SurveyMonkey to 112 Faculty, Staff and parents. The survey will be closed May 3. The Director Eval will launch next.

Facility Report – Construction continues. A few days behind but they are making it up and the Project Manager seems pleased with the quality of the construction. Plans continue for August 1 completion date.

Executive Session – Mr. Cooler move to go into Exec. Mrs. Douglas second. Approved.

Mr. Bertholf moved us out of executive.

Mr. White moved to approve minutes from 3/17/16 meeting. Mr. Troutman second. Approved.

Next Board Meeting

Tuesday, May 24, 2016 at 6pm

Mrs. Dailey-Vergara Moved to adjourn. Mrs. Jones Second. Approved